



Indiana State University

Board of Trustees Annual Organizational
Meeting

June 18, 2021

State Room, Tirey Hall

11:30 a.m.



Board of Trustees Annual Organizational Meeting, June 18, 2021

MEETING AGENDA

1. Call Meeting to Order

Call Annual Organizational Meeting to Order 5
Mr. Taylor

2. Remarks

Faculty Senate Chairperson
Dr. Yousif

Staff Council Chairperson
Ms. Leek

Student Government Association President
Mr. Neuttrouer

Vice President for Advancement and CEO of the ISU
Foundation
Mrs. Angel

President of the University
Dr. Curtis

Chairperson of the ISU Board of Trustees
Mr. Taylor

3. New Business Items

3a Minutes of the May 7, 2021, Meeting and Approval 6
Certification of the May 7, 2021 and February 19,
2021 Executive Sessions
Mr. Taylor

3b Finance Committee Report
Mrs. Smith

3b1 Student Academic Semester and Summer Approval 7
Term Fees for 2021-22 and 2022-23
Mrs. McKee

3b2 Operating Budgets, 2021-22 Approval 9
Mrs. McKee

3b3 Housing and Dining System Revenue Bond Approval 21
Refunding Resolution

Mrs. McKee

3c Policies

3c1 Proposed Modification to Policy 125 Bylaws of the ISU Board of Trustees Ms. Butwin	Approval	26
3c2 Proposed Modifications to Policy 210 Admissions Dr. Olsen	Approval	32
3c3 Proposed Policy 215 Undergraduate Transfer and Award of Academic Credit Dr. Olsen	Approval	42
3c4 Proposed Policy 220 Academic Renewal Dr. Olsen	Approval	45
3c5 Proposed Modifications to Policy 360 Sponsored Programs Dr. Olsen	Approval	46
3c6 Proposed Policy 625 Externally Funded Grants and Contracts Mrs. McKee	Approval	51
3c7 Proposed Modifications to Policy 901 Programs Involving Minors Ms. Butwin	Approval	53
3c8 Proposed Modifications to Policy 305 Faculty Appointments, Promotion and Tenure Dr. Olsen	Information	56
3c9 Proposed Modifications to Policy 310 Faculty Duties and Responsibilities Dr. Olsen	Information	58
3d Nominating Committee Report and Election of Officers Mr. Minas	Approval	60
3e Reaffirmation of Fiscal Year 2022 Meeting Dates and Approval of Fiscal year 2023 Meeting Dates Mr. Taylor	Approval	61
3f Naming of the Richard W. Smith, Sr. and Dorothy Smith Conference Room Mrs. Angel	Approval	62
3g Naming of the Dr. Kenneth L. Smith and Theresa Katheryn (Klein) Smith Magna Carta Courtroom Mrs. Angel	Approval	63
3h Resolution Honoring Edward A. Pease Mr. Taylor	Approval	64

3i Resolution Honoring Casey J. Phillips Mr. Taylor	Approval	65
3j Resolution Honoring Jeffrey W. Taylor Mrs. Cabello	Approval	66
3k Appointment of Finance Committee Chair and Members Mrs. Cabello	Information	67
3l Honorary Naming of Fifth Street.docx Dr. Curtis	Information	68
4. Items for the Information of the Trustees		
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4b Vendor Report		70
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4d Other Personnel		73
4e Grants and Contracts		80
4f Agreements		82
4g Board Representation at University Events		83
4h In Memoriam		84
5. Old Business		
6. Adjournment		

1 Call Annual Organizational Meeting to Order – Jeff Taylor

Roll Call:

Kathleen Cabello
Robert Casey
Tanya McKinzie
Randall Minas
Edward Pease
Casey Phillips
Cynthia Powers
Kimberly Smith
Jeff Taylor

3a Minutes of the May 7, 2021, Meeting and Certification of the May 7, 2021 and the February 19, 2021 Executive Sessions

The Indiana State University Board of Trustees met in Executive Session at 8:30 a.m. on Friday, May 7, 2021, and at 1:00 p.m. on Friday, February 19, 2021.

The Indiana State University Board of Trustees hereby certifies that no subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

The Trustees met in a regularly scheduled meeting on Friday, May 7, 2021 at 11:00 a.m.

Trustees present: Mrs. Cabello, Mr. Casey, Mrs. McKinzie, Mr. Minas, Mr. Phillips, Mrs. Powers, Mrs. Smith and Mr. Taylor.

Trustees absent: Ed Pease

Recommendation: Approve the Board Minutes of the May 7, 2021, Meeting and Certification of Executive Session. Approve the Certification of the 1:00 pm February 19, 2021 Executive Session.

3b1 Student Academic Semester and Summer Term Fees for 2021-22 and 2022-23

By statute (IC 21-14-2-6) state educational institutions are required to establish tuition and mandatory fee rates for a two year period.

Recommendation: Approval of the academic student fee schedule beginning with Fall 2021 through Summer 2022, and Fall 2022 through Summer 2023 as presented below.

SCHEDULE OF 2021-2022 ACADEMIC SEMESTER AND 2022 SUMMER TERM FEES

<u>Semester Fees</u>	<u>Resident</u>	<u>Additional Non-Resident</u>	<u>Total For Non-Resident</u>
Undergraduate			
above 18 hours	\$5,416.00	\$6,751.00	\$12,167.00
12 - 18 hours	\$4,659.00	\$5,632.00	\$10,291.00
0 - 11.99 per credit hour	\$337.00	\$390.00	\$727.00
Graduate			
Per Credit Hour	\$432.00	\$417.00	\$849.00
Other Fees			
Student Recreation Center Fee			
Fall/Spring (on-campus, enrolled in 6 or more hrs.)	\$100.00		\$100.00
Summer (on-campus, enrolled in 3 or more hrs.)	\$40.00		\$40.00
Student Health and Wellness Fee			
Fall/Spring (on-campus, enrolled in 6 or more hrs.)	\$40.00		\$40.00
Summer (on-campus, enrolled in 3 or more hrs.)	\$20.00		\$20.00

Charges Assessed Independently of Fees Shown Above

Distance Education - Resident	Charged Undergraduate or Graduate Resident Fees, plus distance delivery fees.	
Distance Education - Non Resident	Charged 130% of the Undergraduate or Graduate Resident Fees, if designated as a distance program student, plus distance delivery fees. (30% to be recognized as Non-Resident Fees) BS Nursing (LPN/LVN Completion Track) distance program students charged full non-resident fees, effective with those admitted for Fall 2015 or later.	
Midwest Student Exchange Program Fees	Charged 130% of the Undergraduate or Graduate Resident Fees. (30% to be recognized as Non-Resident Fees)	
Illinois/Kentucky/Ohio Student Scholarship Program Fees	Charged 130% of the Undergraduate or Graduate Resident Fees. (30% to be recognized as Non-Resident Fees)	
Late-Start Extension	Charged Undergraduate or Graduate Resident Fees only.	
Travel Abroad Seminar	Charged Undergraduate or Graduate Resident Fees only.	
Credit by Examination/Assessment of Prior Learning	Charged 25% of the Undergraduate or Graduate Resident Fees in effect at the time of exam/assessment. Credit may or may not be awarded, dependent upon the outcome.	
College Challenge Per Credit Hour	\$25.00	\$25.00

SCHEDULE OF 2022-2023 ACADEMIC SEMESTER AND 2023 SUMMER TERM FEES

Semester Fees	Resident	Additional Non-Resident	Total For Non-Resident
Undergraduate			
above 18 hours	\$5,495.00	\$6,849.00	\$12,344.00
12 - 18 hours	\$4,726.00	\$5,714.00	\$10,440.00
0 - 11.99 per credit hour	\$342.00	\$396.00	\$738.00
Graduate			
Per Credit Hour	\$438.00	\$423.00	\$861.00
Other Fees			
Student Recreation Center Fee			
Fall/Spring (on-campus, enrolled in 6 or more hrs.)	\$100.00		\$100.00
Summer (on-campus, enrolled in 3 or more hrs.)	\$40.00		\$40.00
Student Health and Wellness Fee			
Fall/Spring (on-campus, enrolled in 6 or more hrs.)	\$40.00		\$40.00
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College Challenge Per Credit Hour	\$25.00		\$25.00

3b2 Operating Budgets, 2021-22

Presented below are balanced operating budgets based upon estimates of tuition revenue, State appropriations, and other available sources for the fiscal year 2021-22. It is recommended the President of Indiana State University be further authorized to establish salaries and wages for the 2021-22 fiscal year within the capabilities of budgeted resources.

Recommendation: Approval of the following operating budgets for the 2021-22 fiscal year and authorization of the President of Indiana State University to establish salaries and wages within the capabilities of budgeted resources.

INDIANA STATE UNIVERSITY
General Fund Budget Summary

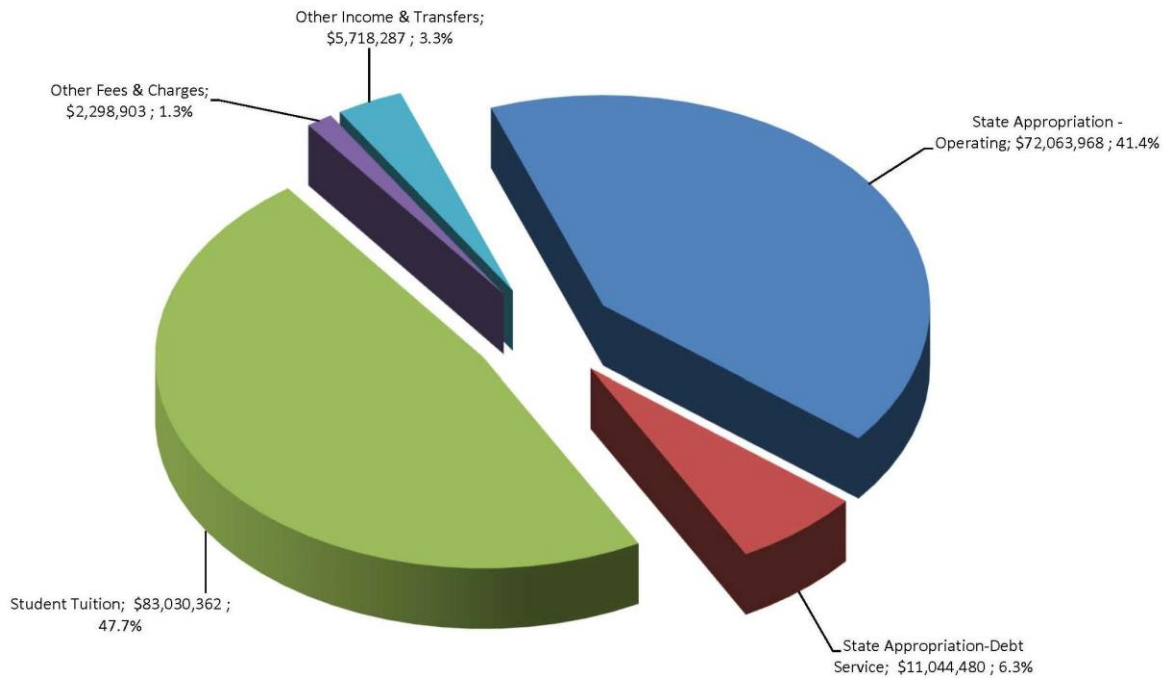
	<u>2020-21 Budget As Approved By Board of Trustees</u>	<u>Budget Change</u>	<u>Proposed 2021-22 Budget</u>
Source of Funds			
Operating Appropriation	\$72,063,968		\$72,063,968
Academic Debt Service Appropriation *	<u>13,934,387</u>	<u>(\$2,889,907)</u>	<u>11,044,480</u>
Sub-Total State Appropriation	85,998,355	(2,889,907)	83,108,448
Student Tuition **	91,271,096	(8,240,734)	83,030,362
Other Fees and Charges	2,287,903	11,000	2,298,903
Other Income & Transfers	<u>5,849,046</u>	<u>(130,759)</u>	<u>5,718,287</u>
Total Source of Funds	<u>\$185,406,400</u>	<u>(\$11,250,400)</u>	<u>\$174,156,000</u>
Use of Funds			
Compensation			
Salaries and Wages	\$87,115,487	(\$5,299,049)	\$81,816,438
Fringe Benefits	<u>25,652,424</u>	<u>(1,172,500)</u>	<u>24,479,924</u>
Sub-Total Compensation	112,767,911	(6,471,549)	106,296,362
Departmental Expenses			
Supplies and Related Expenses	15,763,831	(9,789)	15,754,042
Repairs and Maintenance	4,652,428	4,307	4,656,735
Other Committed Expenses	<u>1,408,582</u>	<u>149,790</u>	<u>1,558,372</u>
Sub-Total Departmental Expenses	<u>21,824,841</u>	<u>144,308</u>	<u>21,969,149</u>
Utilities and Related Expenses	10,714,556	(650,000)	10,064,556
Equipment and Other Capital			
Operating Equipment	1,091,882		1,091,882
Capital Improvements	<u>4,600,000</u>	<u>(1,600,000)</u>	<u>3,000,000</u>
Sub-Total Equipment & Other Capital	<u>5,691,882</u>	<u>(1,600,000)</u>	<u>4,091,882</u>
Student Scholarship and Fee Remissions	15,864,824	216,747	16,081,571
Academic Debt Service *	14,542,387	(2,889,907)	11,652,480
Budget Reserve	<u>4,000,000</u>		<u>4,000,000</u>
Total Use of Funds	<u>\$185,406,400</u>	<u>(\$11,250,400)</u>	<u>\$174,156,000</u>

Footnotes:

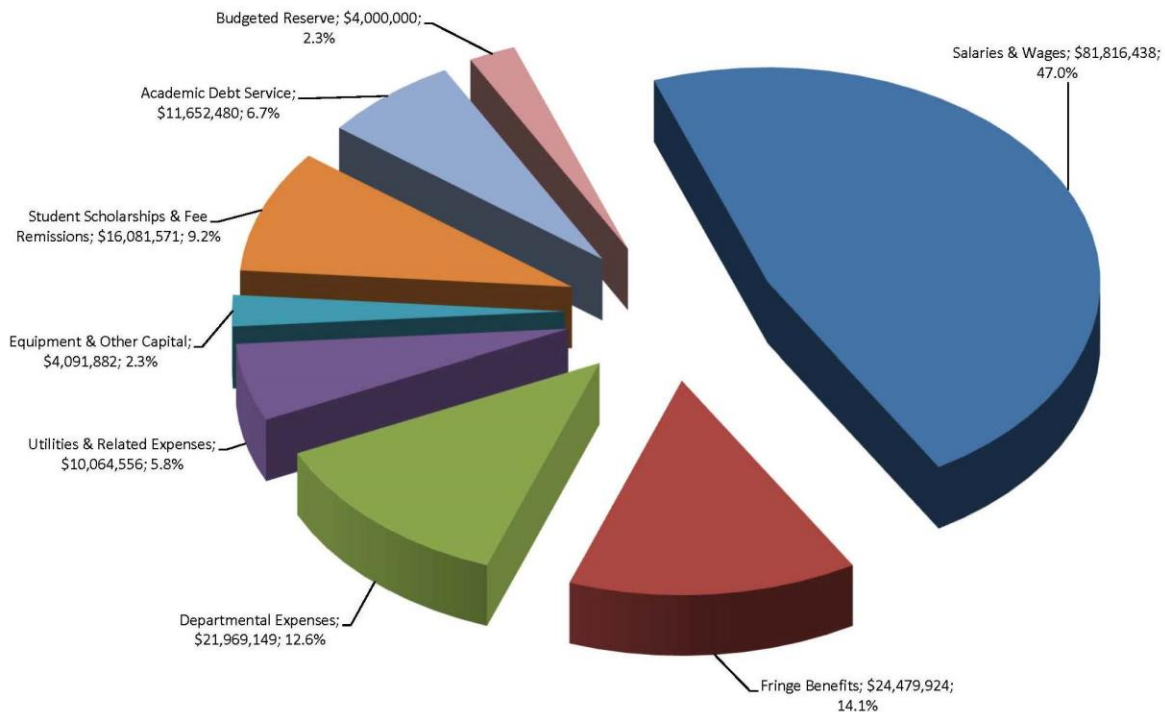
* Funding for Academic Debt Service payments.

** This decrease is inclusive of a 1.40% increase in tuition and mandatory fees for undergraduate and graduate students and a (\$9,595,339) adjustment for actual FY21 and projected FY22 enrollment declines.

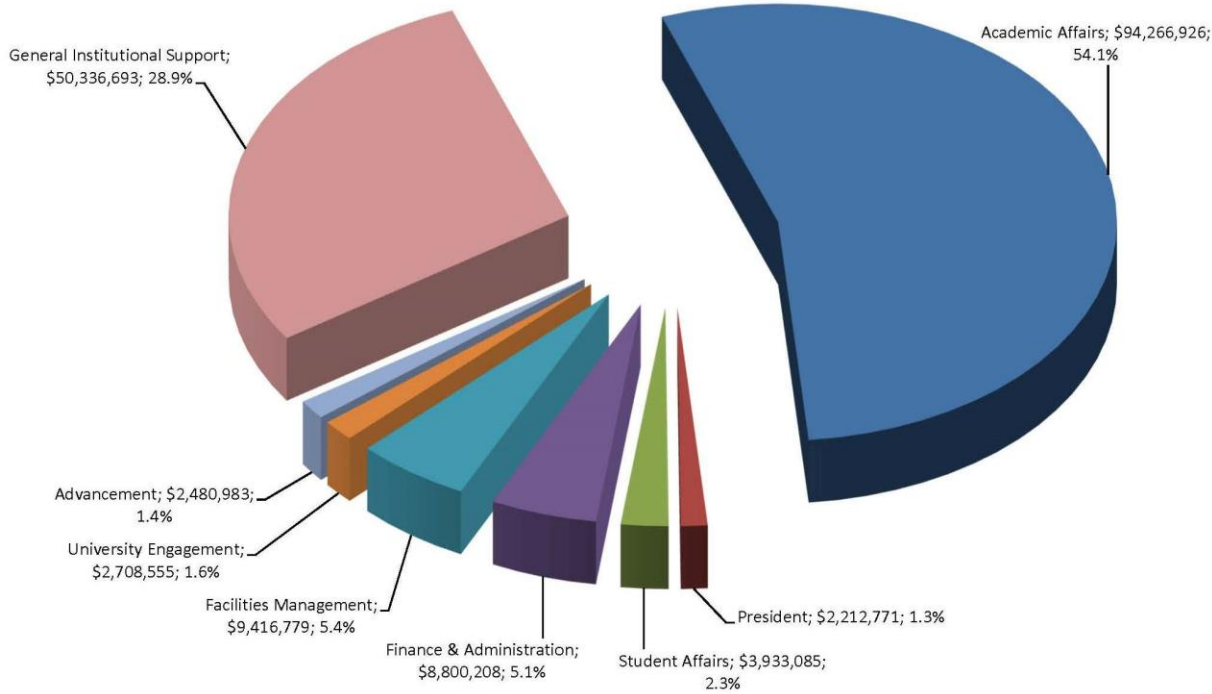
INDIANA STATE UNIVERISTY
Budgeted Revenues by Source - General Fund
Fiscal Year 2021-22



INDIANA STATE UNIVERISTY
Budgeted Expenditures By Function - General Fund
Fiscal Year 2021-22



INDIANA STATE UNIVERSITY
Budgeted Expenditures By Unit - General Fund
Fiscal Year 2021-22



**INDIANA STATE UNIVERSITY
Student Activity Budget**

	<u>2020-21 Budget As Approved By Board of Trustees</u>	<u>Change</u>	<u>Proposed 2021-22 Budget</u>
Source of Funds			
Student Tuition Allocation	\$14,719,296	(\$241,361)	\$14,477,935
Student Recreation Center Fee	1,539,931	(23,892)	1,516,039
Total Source of Funds	<u>\$16,259,227</u>	<u>(\$265,253)</u>	<u>\$15,993,974</u>
Use of Funds			
Direct Allocations			
Student Government	\$74,400		\$74,400
Graduate Student Association	3,000		3,000
Student Programming	104,608	(\$12,836)	91,772
Student Union Board	78,300		78,300
Student Yearbook	25,000		25,000
Student Recreation Center Bond Fund	1,189,690	625	1,190,315
Sub Total Direct Allocations	\$1,474,998	(\$12,211)	\$1,462,787
Auxiliary Operations Supplemental Allocations			
Identification Cards	\$42,062		\$42,062
Hulman Memorial Student Union	1,118,691	(\$243,525)	875,166
Intercollegiate Athletics	11,139,554	15,000	11,154,554
Statesman Newspaper	123,906		123,906
Hulman Center	946,410		946,410
Student Recreation Center	350,241	(24,517)	325,724
Sub Total Supplemental Allocations	\$13,720,864	(\$253,042)	\$13,467,822
Transfers, Reserves and Other			
Capital Project Reserve	\$1,050,000		\$1,050,000
Student Alumni Association	3,365		3,365
ID Equipment Maintenance	10,000		10,000
Sub Total Transfers, Reserves & Other	\$1,063,365	\$0	\$1,063,365
Total Use of Funds	<u>\$16,259,227</u>	<u>(\$265,253)</u>	<u>\$15,993,974</u>

STUDENT ACTIVITY DIRECT ALLOCATIONS

	<u>2020-21 Budget As Approved By Board of Trustees</u>	<u>Change</u>	<u>Proposed 2021-22 Budget</u>
Student Government			
Compensation	\$53,160		\$53,160
Supplies and Related Expense	21,240		21,240
Repairs and Maintenance	0		0
Total	<u>\$74,400</u>	<u>\$0</u>	<u>\$74,400</u>
Graduate Student Association			
Compensation	\$0		\$0
Supplies and Related Expense	3,000		3,000
Repairs and Maintenance	0		0
Total	<u>\$3,000</u>	<u>\$0</u>	<u>\$3,000</u>
Student Programming			
Compensation	\$0		\$0
Supplies and Related Expense	104,608	(\$12,836)	91,772
Repairs and Maintenance	0		0
Total	<u>\$104,608</u>	<u>(\$12,836)</u>	<u>\$91,772</u>
Student Union Board			
Compensation	\$0		\$0
Supplies and Related Expense	78,300		78,300
Repairs and Maintenance	0		0
Total	<u>\$78,300</u>	<u>\$0</u>	<u>\$78,300</u>
Student Yearbook			
Compensation	\$22,449	(\$3,500)	\$18,949
Supplies and Related Expense	2,551	3,500	6,051
Repairs and Maintenance	0		0
Total	<u>\$25,000</u>	<u>\$0</u>	<u>\$25,000</u>
Student Recreation Center Bond Fund			
Student Recreation Center Debt Service	\$1,189,690	\$625	\$1,190,315

INDIANA STATE UNIVERSITY
AUXILIARY AND OTHER OPERATIONS

	<u>2020-21 Budget As Approved By Board of Trustees</u>	<u>Change</u>	<u>Proposed 2021-22 Budget</u>
SUMMARY TOTALS			
SUMMARY INCOME	<u>\$65,327,979</u>	<u>(\$4,339,589)</u>	<u>\$60,988,390</u>
SUMMARY EXPENDITURES			
Compensation	\$21,114,031	(\$1,656,691)	\$19,457,340
Supplies and Related Expense	26,462,005	(1,887,877)	24,574,128
Scholarships	5,161,168	151,561	5,312,729
Debt Service	8,774,789	(6,100)	8,768,689
Repairs and Maintenance	1,633,100	47,788	1,680,888
Capital	133,450	(23,250)	110,200
Budgeted Occupancy Reserve	<u>2,049,436</u>	<u>(965,020)</u>	<u>1,084,416</u>
Total	<u>\$65,327,979</u>	<u>(\$4,339,589)</u>	<u>\$60,988,390</u>
<hr/>			
Hulman Center & Event Services			
Income			
Student Activity Allocation	\$946,410		\$946,410
Rental and Other Income	801,750	(\$23,010)	778,740
Transfer In	<u>16,525</u>		<u>16,525</u>
Total	\$1,764,685	(\$23,010)	\$1,741,675
Expenditures			
Compensation	\$1,414,068	(\$30,416)	\$1,383,652
Supplies and Related Expense	330,617	7,406	338,023
Repairs and Maintenance	10,000		10,000
Capital	<u>10,000</u>		<u>10,000</u>
Total	\$1,764,685	(\$23,010)	\$1,741,675
Residential Life			
Rental and Other Income	\$38,372,433	(\$4,001,195)	\$34,371,238
Expenditures			
Compensation	\$7,972,269	(\$1,042,297)	\$6,929,972
Supplies and Related Expense	18,956,483	(1,913,397)	17,043,086
Debt Service	8,584,789	(6,100)	8,578,689
Repairs and Maintenance	807,456	(73,381)	734,075
Capital	2,000	(1,000)	1,000
Budgeted Occupancy Reserve	<u>2,049,436</u>	<u>(965,020)</u>	<u>1,084,416</u>
Total	\$38,372,433	(\$4,001,195)	\$34,371,238

	2020-21 Budget As Approved By Board of Trustees	Change	Proposed 2021-22 Budget
Hulman Memorial Student Union			
Income			
Student Activity Allocation	\$1,118,691	(\$243,525)	\$875,166
Machine Sales and Vending	22,050	(2,050)	20,000
Outside Rental	83,528	(7,300)	76,228
Miscellaneous Income	96,500		96,500
Transfers In	131,472		131,472
Total	<u>\$1,452,241</u>	<u>(\$252,875)</u>	<u>\$1,199,366</u>
Expenditures			
Compensation	\$1,196,086	(\$228,708)	\$967,378
Supplies and Related Expense	215,155	(18,167)	196,988
Repairs and Maintenance	41,000	(6,000)	35,000
Capital	0		0
Total	<u>\$1,452,241</u>	<u>(\$252,875)</u>	<u>\$1,199,366</u>
Athletics			
Income			
Student Activity Allocation	\$11,139,554	\$15,000	\$11,154,554
Donor Contributions	780,000	570,000	1,350,000
Admission Sales	600,000		600,000
Commissions and Other Income	1,770,000	(230,000)	1,540,000
Guarantees	405,500	109,500	515,000
Transfer In	0		0
Total	<u>\$14,695,054</u>	<u>\$464,500</u>	<u>\$15,159,554</u>
Expenditures			
Compensation	\$5,516,308	\$63,966	\$5,580,274
Supplies and Related Expense	3,851,528	239,973	4,091,501
Scholarships	5,161,168	151,561	5,312,729
Repairs and Maintenance	84,850	9,000	93,850
Capital	81,200		81,200
Total	<u>\$14,695,054</u>	<u>\$464,500</u>	<u>\$15,159,554</u>
Student Recreation Center			
Income			
Student Recreation Center Fee Allocation	\$350,241	(\$24,517)	\$325,724
Memberships	91,000	(45,300)	45,700
Miscellaneous Income	94,600	(21,700)	72,900
Transfer In	293,289	3,063	296,352
Total	<u>\$829,130</u>	<u>(\$88,454)</u>	<u>\$740,676</u>
Expenditures			
Compensation	\$421,922	(\$36,632)	\$385,290
Supplies and Related Expense	382,108	(57,153)	324,955
Repairs and Maintenance	23,600	6,831	30,431
Capital	1,500	(1,500)	0
Total	<u>\$829,130</u>	<u>(\$88,454)</u>	<u>\$740,676</u>

The Student Recreation Center fees and related debt service for the facility are shown in the Student Activity Budget.

	2020-21 Budget As Approved By Board of Trustees	Change	Proposed 2021-22 Budget
Voice & Data Network Services			
Income			
Local Service Charges	\$1,602,123	(\$130,050)	\$1,472,073
Miscellaneous Reimbursement	90,711		90,711
Other Income	55,223	(2,927)	52,296
Total	<u>\$1,748,057</u>	<u>(\$132,977)</u>	<u>\$1,615,080</u>
Expenditures			
Compensation	\$855,246	(\$79,113)	\$776,133
Supplies and Related Expense	864,396	(218,370)	646,026
Repairs and Maintenance	25,415	164,506	189,921
Capital	3,000		3,000
Total	<u>\$1,748,057</u>	<u>(\$132,977)</u>	<u>\$1,615,080</u>
Early Childhood Education Center			
Income			
Child Care Fees	\$754,257	(\$16,635)	\$737,622
Other Income	50,000		50,000
Transfer In	226,705		226,705
Total	<u>\$1,030,962</u>	<u>(\$16,635)</u>	<u>\$1,014,327</u>
Expenditures			
Compensation	\$948,375	(\$13,982)	\$934,393
Supplies and Related Expense	80,087	(1,553)	78,534
Repairs and Maintenance	2,500	(1,100)	1,400
Capital	0		0
Total	<u>\$1,030,962</u>	<u>(\$16,635)</u>	<u>\$1,014,327</u>
Physical Therapy & Sports Rehab Clinic			
Income			
	\$443,946	(\$157,626)	\$286,320
Expenditures			
Compensation	\$381,566	(\$153,237)	\$228,329
Supplies and Related Expense	62,280	(4,389)	57,891
Repairs and Maintenance	100		100
Total	<u>\$443,946</u>	<u>(\$157,626)</u>	<u>\$286,320</u>
Statesman Newspaper			
Income			
Advertising Sales	\$60,000	(\$10,000)	\$50,000
Student Activity Allocation	123,906		123,906
Other Income	0		0
Total	<u>\$183,906</u>	<u>(\$10,000)</u>	<u>\$173,906</u>
Expenditures			
Compensation	\$132,174	(\$5,010)	\$127,164
Supplies and Related Expense	51,468	(5,000)	46,468
Repairs and Maintenance	264	10	274
Capital	0		0
Total	<u>\$183,906</u>	<u>(\$10,000)</u>	<u>\$173,906</u>

	2020-21 Budget As Approved By Board of Trustees	Change	Proposed 2021-22 Budget
ID Card System			
Income			
Student Activity Allocation	\$42,062		\$42,062
Other Income	60,880		60,880
Total	<u>\$102,942</u>	<u>\$0</u>	<u>\$102,942</u>
Expenditures			
Compensation	\$43,949	\$5,606	\$49,555
Supplies and Related Expense	43,993	(7,106)	36,887
Repairs and Maintenance	5,000	1,500	6,500
Capital	10,000		10,000
Total	<u>\$102,942</u>	<u>\$0</u>	<u>\$102,942</u>
HMSU Commons			
Income			
CAM Charges	\$183,076		\$183,076
Transfer In	67,529	\$10,731	78,260
Total	<u>\$250,605</u>	<u>\$10,731</u>	<u>\$261,336</u>
Expenditures			
Compensation	\$0		\$0
Supplies and Related Expense	238,605	\$7,731	246,336
Repairs and Maintenance	12,000	3,000	15,000
Capital	0		0
Total	<u>\$250,605</u>	<u>\$10,731</u>	<u>\$261,336</u>
Parking Services			
Income			
Parking Income	\$621,228	(\$75,528)	\$545,700
Transfer In	180,000		180,000
Total	<u>\$801,228</u>	<u>(\$75,528)</u>	<u>\$725,700</u>
Expenditures			
Compensation	\$384,703	(\$28,940)	\$355,763
Supplies and Related Expense	131,525	(33,975)	97,550
Debt Service	190,000		190,000
Repairs and Maintenance	80,000	2,387	82,387
Capital	15,000	(15,000)	0
Total	<u>\$801,228</u>	<u>(\$75,528)</u>	<u>\$725,700</u>
Extended Learning			
Income			
Distance Delivery Fees	\$700,000	\$100,000	\$800,000
Expenditures			
Compensation	\$570,100	(\$23,511)	\$546,589
Supplies and Related Expense	129,900	123,511	253,411
Repairs and Maintenance	0		0
Capital	0		0
Total	<u>\$700,000</u>	<u>\$100,000</u>	<u>\$800,000</u>

	2020-21 Budget As Approved By Board of Trustees	Change	Proposed 2021-22 Budget
Flight Academy			
Income			
Flight Fees	\$2,225,020	(\$59,385)	\$2,165,635
Other Income	43,790	(1,755)	42,035
Transfer In	125,000		125,000
Total	<u>\$2,393,810</u>	<u>(\$61,140)</u>	<u>\$2,332,670</u>
Expenditures			
Compensation	\$828,260	(\$50,989)	\$777,271
Supplies and Related Expense	1,016,585	54,564	1,071,149
Repairs and Maintenance	538,215	(58,965)	479,250
Capital	10,750	(5,750)	5,000
Total	<u>\$2,393,810</u>	<u>(\$61,140)</u>	<u>\$2,332,670</u>
Health and Wellness Fee			
Fee Income			
	\$558,980	(\$95,380)	\$463,600
Expenditures			
Compensation	\$449,005	(\$33,428)	\$415,577
Supplies and Related Expense	107,275	(61,952)	45,323
Repairs and Maintenance	2,700	0	2,700
Capital	0	0	0
Total	<u>\$558,980</u>	<u>(\$95,380)</u>	<u>\$463,600</u>

INDIANA STATE UNIVERSITY
LINE-ITEM APPROPRIATIONS

	<u>2020-21 Budget</u> <u>As Approved By</u> <u>Board of Trustees</u>	<u>Change</u>	<u>Proposed</u> <u>2021-22</u> <u>Budget</u>
Degree Link			
Source of Funds			
Operating Appropriation	\$446,438		\$446,438
Total Source of Funds	<u>\$446,438</u>	<u>\$0</u>	<u>\$446,438</u>
Use of Funds			
Compensation	\$430,235	(\$6,136)	\$424,099
Supplies and Related Expense	15,203	(2,864)	12,339
Repairs and Maintenance	1,000	9,000	10,000
Total Use of Funds	<u>\$446,438</u>	<u>\$0</u>	<u>\$446,438</u>
Nursing Program			
Source of Funds			
Operating Appropriation	\$204,000		\$204,000
Total Source of Funds	<u>\$204,000</u>	<u>\$0</u>	<u>\$204,000</u>
Use of Funds			
Compensation	\$145,731	\$32,759	\$178,490
Supplies and Related Expense	58,269	(32,759)	25,510
Repairs and Maintenance	0		0
Total Use of Funds	<u>\$204,000</u>	<u>\$0</u>	<u>\$204,000</u>
Dual Credit			
Source of Funds			
Operating Appropriation	\$176,257	\$23,363	\$199,620
Total Source of Funds	<u>\$176,257</u>	<u>\$23,363</u>	<u>\$199,620</u>
Use of Funds			
Compensation	\$104,834	\$8,315	\$113,149
Supplies and Related Expense	40,150	6,321	46,471
Repairs and Maintenance	0		0
Scholarships	31,273	8,727	40,000
Total Use of Funds	<u>\$176,257</u>	<u>\$23,363</u>	<u>\$199,620</u>
Indiana Principal Leadership Institute			
Source of Funds			
Operating Appropriation	\$600,000		\$600,000
Total Source of Funds	<u>\$600,000</u>	<u>\$0</u>	<u>\$600,000</u>
Use of Funds			
Compensation	\$203,611	(\$19,573)	\$184,038
Supplies and Related Expense	396,389	19,573	415,962
Repairs and Maintenance	0		0
Total Use of Funds	<u>\$600,000</u>	<u>\$0</u>	<u>\$600,000</u>

3b3 Housing and Dining System Revenue Bond Refunding Resolution

The Housing and Dining System Revenue Bonds, Series 2010 issued as Build America Bonds and the Housing and Dining System Revenue Bonds, Series 2012 are eligible for refunding. The proposed refunding, to be designated Housing and Dining System Revenue Bonds, Series 2021 and Series 2022, is estimated to result in cash flow savings in excess of \$3.0 million over the remaining life of the debt based on current market conditions. The Housing and Dining System Revenue Bonds, Series 2021 includes refunding all outstanding principal of the Housing and Dining System Revenue Bonds, Series 2010 and the currently callable Housing and Dining System Revenue Bonds, Series 2012 maturing on and after April 1, 2027. The Housing and Dining System Revenue Bonds, Series 2012 maturing April 1, 2023 through April 1, 2026 would be issued as Housing and Dining System Revenue Bonds, Series 2022. These maturities are not callable until April 1, 2022 thus requiring a forward-delivery refunding in 2022.

The resolution, shown below, allows for authorization and approval of the sale of Housing and Dining System Revenue Bonds, Series 2021 and 2022. Refunding is contingent on sufficient debt service savings based on market conditions and approval of the Indiana Finance Authority and State Budget Director.

Recommendation: Approval of the resolution shown below allowing the Treasurer of the Board of Trustees to submit a plan of financing to the State of Indiana, to obtain all necessary state agency approvals, and to approve, on behalf on the Board of Trustees, all required documents for the sale of Housing and Dining System Revenue Bonds, Series 2021 and 2022.

RESOLUTIONS OF THE BOARD OF TRUSTEES FOR THE
INDIANA STATE UNIVERSITY BOARD OF TRUSTEES
APPROVING AND AUTHORIZING THE SALE OF THE
INDIANA STATE UNIVERSITY HOUSING AND DINING SYSTEM
REVENUE BONDS, SERIES 2021 AND SERIES 2022

WHEREAS, the Board of Trustees (the “Board”) of the Indiana State University Board of Trustees (the “University”) has full power and authority under and by virtue of the laws of the State of Indiana, including, more particularly, the provisions of Indiana Code 21-35-1 et seq., to issue bonds to finance or refinance housing and dining facilities on its campus in Terre Haute, Indiana, such bonds to be secured by the net income derived from such facilities; and

WHEREAS, the Board has determined that a necessity exists to consider financing (i) the current refunding of the Taxable Indiana State University Housing and Dining System Revenue Bonds, Series 2010 (Build America Bonds – Direct Pay Option) (the “Series 2010 Bonds”); (ii) the current refunding of the Indiana State University Housing and Dining System Revenue Bonds, Series 2012 maturing on and after April 1, 2027 (the “Currently Callable Series 2012 Bonds”); and (iii) the refunding of the Indiana State University Housing and Dining System Revenue Bonds, Series 2012 maturing April 1, 2023 through April 1, 2026 (the “Future Callable Series 2012 Bonds”); and

WHEREAS, the University has heretofore executed and delivered to First Financial Bank, N.A. (the “Trustee”) a certain Indenture of Trust dated as of November 1, 2009, as heretofore supplemented and amended (the “Indenture”), for the purpose of securing its Indiana State University Housing and Dining System Revenue Bonds (hereinafter sometimes referred to as the “Bonds”), to be issued from time to time thereunder; and

WHEREAS, the Treasurer of the University (the “Treasurer”) has investigated, developed and evaluated a Plan of Financing (the “Plan of Financing”) for financing (i) the current refunding of the Series 2010 Bonds; (ii) the current refunding of the Currently Callable Series 2012 Bonds; and (iii) the refunding of the Future Callable Series 2012 Bonds; and

WHEREAS, the Board now desires to authorize the Treasurer to effectuate such Plan of Financing for financing (i) the current refunding of the Series 2010 Bonds; (ii) the current refunding of the Currently Callable Series 2012 Bonds; and (iii) the refunding of the Future Callable Series 2012 Bonds, provided that the financial parameters set forth in Section 15 hereof are met; and

WHEREAS, Article III of the Indenture authorizes the issuance of additional series of bonds by the University and the authentication and delivery of such additional series of bonds by the Trustee under the conditions set forth in Article III, which conditions have been complied with (subject to any approvals as may be required from the State Budget Committee and the State Budget Director of the State of Indiana) so as to authorize the issuance, authentication and delivery of an additional series of bonds by the Trustee under the conditions set forth in Article III, to provide the funds required to finance (i) the current refunding of the Series 2010 Bonds, (ii) the current refunding of the Currently Callable Series 2012 Bonds, and (iii) the refunding of the Future Callable Series 2012 Bonds, as well as certain related costs incidental to the financing; and

WHEREAS, the Board now desires to authorize the execution and delivery of (i) the Indiana State University Housing and Dining System Revenue Bonds, Series 2021 (the “Series 2021 Bonds”), for the current refunding of the Series 2010 Bonds and the Currently Callable Series 2012 Bonds, and (ii) the Indiana State University Housing and Dining System Revenue Bonds, Series 2022 (the “Series 2022 Bonds”), to be priced on a forward delivery basis for the refunding of the Future Callable Series 2012 Bonds; as well as a Ninth Supplemental and Amendatory Indenture for the Series 2021 Bonds (the “Ninth Supplemental Indenture”), a Tenth Supplemental and Amendatory Indenture for the Series 2022 Bonds (the “Tenth Supplemental Indenture”), a Rebate Agreement for each of the Series 2021 Bonds and the Series 2022 Bonds (the “Rebate Agreements”), a Bond Purchase Agreement for each of the Series 2021 Bonds and the Series 2022 Bonds (the “Bond Purchase Agreements”), a First Supplement to Second Amended and Restated Continuing Disclosure Undertaking Agreement (the “First Supplement to Undertaking Agreement”), forms of the Series 2021 Bonds, forms of the Series 2022 Bonds, and any further documents required to complete the execution and delivery of the Series 2021 Bonds and the Series 2022 Bonds (subject to any approvals as may be required from the State Budget Committee and the State Budget Director of the State of Indiana); and

WHEREAS, the Board now desires to delegate authority to the Treasurer to approve, on behalf of the Board, a form of Ninth Supplemental Indenture, a form of Tenth Supplemental Indenture, forms of Rebate Agreements, a form of Official Statement, forms of Bond Purchase Agreements and a form of First Supplement to Undertaking Agreement in connection with the issuance of (i) the Series 2021 Bonds in an aggregate principal amount not to exceed \$22,500,000, and (ii) the Series 2022 Bonds in an aggregate principal amount not to exceed \$5,500,000, plus additional amounts needed for underwriter’s discount as described below and any original issue discount or bond premium, as permitted by law, costs of issuance, any amounts necessary to provide for any debt service reserve fund, and costs of any premiums for bond or debt service reserve fund insurance; and

WHEREAS, the Board now desires to authorize and direct the Treasurer to do any and all acts and things, to seek any necessary approvals from the State Budget Committee and the State Budget Director of the State of Indiana, and to make and approve all changes in form or substance

to the Ninth Supplemental Indenture, the Tenth Supplemental Indenture, the Bond Purchase Agreements, the Rebate Agreements, the First Supplement to Undertaking Agreement or the Official Statement, necessary to secure approval of the transaction contemplated herein by any rating agency, bond insurer, reserve fund surety bond provider, or the State of Indiana; and

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Plan of Finance investigated, developed and evaluated by the Treasurer is hereby approved and the Treasurer is hereby authorized to effectuate such Plan of Financing with respect to financing (i) the current refunding of the Series 2010 Bonds, (ii) the current refunding of the Currently Callable Series 2012 Bonds, and (iii) the refunding of the Future Callable Series 2012 Bonds.

Section 2. The issuance by the University of (i) the Series 2021 Bonds, and (ii) the Series 2022 Bonds, on the terms and conditions set forth in the Ninth Supplemental Indenture and the Tenth Supplemental Indenture, respectively, is hereby authorized in the total principal amount not to exceed \$22,500,000 of Series 2021 Bonds and \$5,500,000 of Series 2022 Bonds, plus additional amounts needed for underwriter's discount as described below and original issue discount or bond premium, as permitted by law, costs of issuance, any amounts necessary to provide for any debt service reserve fund, and costs of any premiums for bond or debt service reserve fund insurance; provided, that the financial parameters set forth in Section 15 hereof are met. The Series 2021 Bonds shall be designated the "Indiana State University Board of Trustees, Indiana State University Housing and Dining System Revenue Bonds, Series 2021." The Series 2022 Bonds shall be designated the "Indiana State University Board of Trustees, Indiana State University Housing and Dining System Revenue Bonds, Series 2022." The true interest cost of both the Series 2021 Bonds and the Series 2022 Bonds shall not exceed 3.00%, with a maximum underwriter's discount of 1.00%, and with such serial or term maturities and redemption features as the executing officers shall approve. The final maturity of the Series 2021 Bonds shall not extend beyond April 1, 2038 and the final maturity of the Series 2022 Bonds shall not extend beyond April 1, 2026. The Series 2021 Bonds and the Series 2022 Bonds shall be sold pursuant to the Bond Purchase Agreements at negotiated sale to an underwriter as selected and appointed pursuant to Section 12 below, with the Series 2022 Bonds being sold on a forward delivery basis.

Section 3. The Treasurer is hereby authorized and directed to do any and all acts and things, to seek any necessary approvals from the State Budget Committee and the State Budget Director of the State of Indiana, and to make and approve all changes in form or substance to the Ninth Supplemental Indenture, the Tenth Supplemental Indenture, the Bond Purchase Agreements, the Rebate Agreements, the First Supplement to Undertaking Agreement or the Official Statement necessary to secure approval of the transaction contemplated herein by any rating agency, bond insurer, reserve fund surety bond provider, or the State of Indiana.

Section 4. The Ninth Supplemental Indenture and the Tenth Supplemental Indenture are hereby approved in substantially the forms as may be approved by the Treasurer and are made a part of this Resolution as if fully set forth herein. The Chair and the Vice Chair of the Board (the "Chair" and the Vice Chair", respectively), or either of them, are hereby authorized to execute and deliver, and the Secretary and the Assistant Secretary of the Board (the "Secretary" and the "Assistant Secretary", respectively), or either of them, are hereby authorized to attest the signature of and to imprint the corporate seal of the University on the Ninth Supplemental Indenture and the Tenth Supplemental Indenture in substantially the forms as may be approved by the Treasurer, with those changes in form or substance that the Treasurer, and the officers

executing the Ninth Supplemental Indenture and the Tenth Supplemental Indenture, shall approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 5. The Official Statement is approved in substantially the form as may be approved by the Treasurer and is made a part of this Resolution as if fully set forth herein. The Treasurer is hereby authorized and directed to make those changes in form or substance as are necessary or appropriate, to authorize the distribution of the Official Statement, to deem an Official Statement to be final or nearly final for purposes of applicable Securities and Exchange Commission rules, to execute and deliver the form of any final Official Statement with those changes in form or substance that the Treasurer shall approve, and to cause printed copies of the preliminary and final Official Statements to be provided to those prospective purchasers, investors and other persons as he may deem advisable in order to market the Series 2021 Bonds and the Series 2022 Bonds, and any such prior actions are hereby ratified and confirmed.

Section 6. The Bond Purchase Agreements are hereby approved in substantially the forms as may be approved by the Treasurer and are made a part of this Resolution as if set forth fully herein. The Chair, Vice Chair and Treasurer, or any of them, are hereby authorized to execute and deliver the Bond Purchase Agreements in substantially the forms as may be approved by the Treasurer, with those changes in form or substance that the Treasurer, and the officers executing the Bond Purchase Agreements, shall approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 7. The Rebate Agreements are hereby approved in substantially the forms as may be approved by the Treasurer and are made a part of this Resolution as if set forth fully herein. The Chair, Vice Chair and Treasurer, or any of them, are hereby authorized to execute and deliver, and the Secretary or Assistant Secretary, or either of them, are hereby authorized to attest the signature of and to imprint the corporate seal of the University on, the Rebate Agreements in substantially the forms as may be approved by the Treasurer, with those changes in form or substance that the Treasurer, and the officers executing the Rebate Agreements, shall approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 8. The First Supplement to Undertaking Agreement is hereby approved in substantially the form as may be approved by the Treasurer and is made a part of this Resolution as if set forth fully herein. The Chair, Vice Chair, and Treasurer, or any of them, are hereby authorized to execute and deliver the First Supplement to Undertaking Agreement in substantially the form as may be approved by the Treasurer, with those changes in form or substance that the Treasurer, and the officers executing the First Supplement to Undertaking Agreement, shall approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 9. The Treasurer is hereby authorized to prepare the bond forms required for use in the issuance of the Series 2021 Bonds and the Series 2022 Bonds, on the terms and conditions set forth in the Ninth Supplemental Indenture and the Tenth Supplemental Indenture, respectively, and to cause the same to be executed manually or by facsimile by the proper officers of the University as provided in the Ninth Supplemental Indenture, the Tenth Supplemental Indenture and the Indenture. Upon execution of the Series 2021 Bonds, the Treasurer shall deliver the Series 2021 Bonds to the Trustee for authentication, and upon their authentication, the Treasurer is authorized and directed to deliver the Series 2021 Bonds to the purchasers thereof on payment of the purchase price, which price shall reflect the underwriter's discount permitted by this Resolution and original issue discount or bond premium, if any, as permitted by law. Upon execution of the Series 2022 Bonds, the Treasurer shall deliver the Series 2022 Bonds to the Trustee for authentication, and upon their authentication, the Treasurer is authorized and

directed to deliver the Series 2022 Bonds to the purchasers thereof on payment of the purchase price, which price shall reflect the underwriter's discount permitted by this Resolution and original issue discount or bond premium, if any, as permitted by law.

Section 10. The Chair, Vice Chair, President of the University (the "President"), Treasurer, Secretary and Assistant Secretary, or any of them acting singly or jointly, are hereby authorized and directed to do any and all further acts and things necessary underlying the execution and delivery of such additional or supporting agreements, documents or certificates as may be requested or necessary in order to complete the transactions contemplated by the Bond Purchase Agreements, the Ninth Supplemental Indenture, the Tenth Supplemental Indenture, the Rebate Agreements, the First Supplement to Undertaking Agreement and the Official Statement hereby authorized.

Section 11. The Board hereby authorizes the Treasurer to make the necessary calculation with respect to the coverage factor of Net Income to Average Annual Debt Service Requirements, after the pricing of the Series 2021 Bonds and the Series 2022 Bonds, to be shown in the Official Statement for the Series 2021 Bonds and the Series 2022 Bonds.

Section 12. The Board hereby ratifies the selection of, and appoints, Piper Sandler Companies as underwriter for the Series 2021 Bonds and the Series 2022 Bonds, and further authorizes the Treasurer in her discretion to select one or more other underwriters for the Series 2021 Bonds and the Series 2022 Bonds (or none at all). The Board hereby ratifies the selection of, and appoints, (i) Ice Miller LLP as bond counsel for the Series 2021 Bonds and the Series 2022 Bonds, and (ii) Blue Rose Capital Advisors as municipal advisor for the Series 2021 Bonds and the Series 2022 Bonds.

Section 13. The use of bond insurance is hereby approved in connection with the Series 2021 Bonds and/or the Series 2022 Bonds, if deemed beneficial to the University in the best judgment of the Treasurer. The Treasurer is hereby authorized to select a bond insurer, if deemed beneficial at her discretion and using her best judgment, and to accept any commitments and execute any agreements which may be necessary or advisable in connection with any such bond insurance for the Series 2021 Bonds and/or the Series 2022 Bonds.

Section 14. The Board hereby finds that the current refunding of the Series 2010 Bonds, the current refunding of the Currently Callable Series 2012 Bonds, and the refunding of the Future Callable Series 2012 Bonds, each as described herein, will benefit the University because (i) a net savings to the University will be effected; and (ii) the net present value of principal and interest payments on the corresponding Series 2021 Bonds and Series 2022 Bonds will be less than the net present value of the principal and interest payments on the Series 2010 Bonds and the Currently Callable Series 2012 Bonds, and the Future Callable Series 2012 Bonds, respectively.

Section 15. The Treasurer is hereby authorized to effectuate the Plan of Financing approved by these Resolutions only if the net present value savings achieved by the refundings exceeds 3.0% of par. Further, the President and the Treasurer are hereby authorized to cancel or defer the effectuation of the Plan of Financing as approved by these Resolutions, if they conclude in their discretion that it would be in the best interest of the University to do so based on any combination of national or world events which disrupt the financial markets or substantially change market conditions.

Dated: June 18, 2021

3c1 Proposed Modifications to Policy 125 Bylaws of the ISU Board of Trustees

Rationale: In response to the COVID-19 pandemic, Indiana law was modified to allow for increased flexibility in electronic participation in Board of Trustee meetings. The modifications continue to require the greater of two (2) or one-third (1/3) of the members to be physically present at the meeting, except for meetings held when the governor declares a disaster emergency under IC 10-14-3-12 or the executive of a political subdivision declares a local disaster emergency under IC 10-14-3-29. The proposed modifications reflect the new requirements under state law. In addition, the administration proposes requiring trustees to provide notice of electronic participation at least two (2) business days in advance, to allow for proper administration of the meeting. This provision is allowed but not required under Indiana law.

Proposed Modifications:

(Proposed additions appear in red and deletions appear in strikethrough.)

125.1 Article I

125.1.1 Name. The name of the Board of Trustees is fixed by the statute of the State of Indiana as INDIANA STATE UNIVERSITY BOARD OF TRUSTEES.

125.1.2 Name of University. The name of the University under the control of this Board of Trustees is fixed by statute of the State of Indiana as INDIANA STATE UNIVERSITY.

125.1.3 Seal. The seal of the Board of Trustees shall be a circular disc with the words "INDIANA STATE UNIVERSITY" "SEAL" around the outer edge and words "BOARD OF TRUSTEES" in the center.

125.2 Article II

125.2.1 Membership. The membership of this Board of Trustees shall conform with the statutes of the State of Indiana governing the membership of the INDIANA STATE UNIVERSITY BOARD OF TRUSTEES.

125.2.2 Committees. There shall be a standing Finance Committee of this Board of Trustees.

125.2.2.1 Charge. The Finance Committee shall be responsible for safeguarding and monitoring the University's financial stability and long-term economic health. The Committee serves as the Board's principal forum for the consideration of matters relating to the University's business operations, budgeting, financing, financial reporting, and financial reserves.

125.2.2.2 Membership and Appointment. The Finance Committee shall consist of three (3) members who shall be appointed by the Chair-elect of the Board of Trustees at the meeting of the Trustees at which officers for the coming year are elected.

125.2.2.2.1 Appointment of Chair. At the same meeting at which the members of the Finance Committee are appointed by the Chair-elect, the Chair-elect shall also appoint the chair of the Finance Committee.

125.2.2.3 Joint Service Allowed. Members of the Board of Trustees who hold offices may also serve on the Finance Committee.

125.2.2.4 Term of Service. The term of service of each member of the Finance Committee shall run from the first meeting following the meeting at which officers of the Board are elected to the next such meeting.

125.2.2.5 Meetings. The Chair of the Finance Committee shall call meetings of the Finance Committee when needed, with the same notice provisions applying to the Finance Committee that apply to the Board of Trustees.

125.2.2.6 No Action, Only Recommendations. The Finance Committee shall itself have no authority to take action on behalf of the Board of Trustees; the Finance Committee shall make recommendations to the Board of Trustees for Board action on matters that come before it and shall report on its activities at each meeting of the Board of Trustees.

125.3 Article III

125.3.1 Powers of Board Trustees.

125.3.1 Statutory Powers. In addition to the powers specifically granted by statutes of the State of Indiana, the Board may exercise all other implied powers reasonably required for the conduct of the affairs of Indiana State University.

125.3.1.2 University President. The Board will appoint and regularly evaluate the University President and, when the Board deems it necessary, may terminate the President.

125.3.1.3 Contracts. The Board may from time to time, by resolution, prescribe the manner in which contracts shall be executed on behalf of the Board. In the absence of such provision, all contracts shall be executed by the Chair or Vice Chair and attested by the Secretary Assistant Secretary.

125.4 Article IV

125.4.1 Meetings of the Board of Trustees

125.4.1.1 Annual Meeting. An annual meeting of the Board of Trustees shall be held each year for the purpose of electing officers and the transaction of such other business as may be brought before the meeting.

125.4.1.1.1 Place and Time. Such meeting shall generally, but not necessarily, be held on the Friday preceding May commencement each year, at the hour and place specified in the notice of the meeting.

125.4.1.1.2 Notice. The Secretary of the Board of Trustees shall give ~~five (5) days~~ 48 hours notice of such annual meeting in person or by mail,

telephone, or ~~telegraph~~ electronic mail (excluding Saturdays, Sundays, and legal holidays) before the meeting.

125.4.1.1.3 Delayed Annual Meeting. In the event of failure to hold an annual meeting, a delayed annual meeting may be held on a later date upon being called by any two (2) members of the Board or by the Chair of the Board. Five (5) days' notice of such delayed annual meeting shall be given by the Secretary in the same manner specified for the annual meeting.

125.4.1.2 Regular Meetings. The Board of Trustees shall hold a minimum of four (4) regular meetings each year, in addition to the annual meeting. However, any regular meeting may be canceled with the consent of at least a majority of the members of the Board.

125.4.1.2.1 Dates. Generally, but not necessarily, a regular meeting of the Board shall be held at the hour and place specified in the notice of meeting, as follows:

- a. The Friday of Homecoming weekend
- b. The Friday preceding December commencement
- c. The third Thursday and Friday of February
- d. The Friday preceding May commencement
- e. A date to be determined each year for the Board of Trustees to conduct an annual retreat and conduct a performance review of the President of the University.

125.4.1.2.2 Additional Meeting. In odd years, the Board of Trustees may schedule an additional meeting to meet its legal obligation to set tuition and fees.

125.4.1.2.3 Notice. The Secretary shall give ~~five (5)~~ two (2) days' notice of each regular meeting in person or by mail, telephone, or electronic mail.~~telegraph.~~

125.4.1.3 Special Meetings. A special meeting of the Board may be called on any date by the Chair of the Board or by a majority of the members of the Board, and may be held at such hour and at such place within the State of Indiana as shall be fixed in the notice of such meeting.

125.4.1.3.1 Notice. Notice of a special meeting shall be mailed or given personally or by telephone or electronic mail ~~or telegraph~~ by the Secretary to each member not less than 48 hours ~~five (5) days~~ in advance ~~of such meeting~~ (excluding Saturdays, Sundays and legal holidays) before the meeting.

125.4.1.4 Participation by Electronic Communication. A trustee not physically present at a meeting of the Board of Trustees ~~for which there is only one agenda item (for example, the annual organizational meeting where the only item of~~

~~business is the election of officers or an emergency meeting called for the purpose of disposing of one issue)~~ may participate by electronic communication, in accordance with Indiana law. A trustee who participates in a meeting by electronic communication is considered present at the meeting, shall be counted for purposes of establishing a quorum, and may vote at the meeting. Each trustee must be physically present for at least one (1) meeting of the Board of Trustees annually.

125.4.1.4.1 Notice of Electronic Participation. Trustees must provide notice of at least two (2) business days to the President of the intention to attend a meeting of the Board of Trustees by electronic communication. Exceptions to the notice requirement may be granted by the Chair in unusual or extraordinary circumstances.

125.4.1.4.24 Minimum Number of Trustees The minimum number of Trustees who must be physically present at the place where the meeting is conducted is the greater of two (2) or one-third (1/3) of the members; ~~provided, however, committee meetings are not subject to this requirement.~~

125.4.1.4.32 Roll Call Votes. All votes of the Board of Trustees during any ~~meeting in which a trustee or trustees attend electronically~~ ~~electronic meeting~~ must be taken by roll call.

125.4.1.4.4 Declaration of Disaster Emergency. In the event that (a) ~~the governor declares a disaster emergency as defined by state law or (b) the executive of a political subdivision declares a local disaster emergency as defined by state law, Section 125.4.1.4.2 will not be effective and trustees may meet by means of electronic communication or in person. All other requirements, including the requirement of a quorum, remain in place.~~

125.4.1.5 Quorum for Meeting. At all meetings of the Board there shall be present at least a majority of all of the members in order to constitute a quorum. If at any meeting there shall be less than a quorum present, such meeting may be adjourned from time to time until a quorum is present.

125.3.1.5.1 Quorum for Vote. All action taken by the Board at any meeting shall be approved by vote of at least a majority of the members of the Board at the time holding office.

125.4.1.6 Waiver of Notice. Notice of any meeting may be waived in writing by any member of the Board, and the presence in person of a member at a meeting shall be deemed to be a waiver of notice of such meeting by such member.

125.4.1.7 Attendance. Any Trustee not in attendance for two (2) or more meetings, whether regular, special, or annual, during any year shall be subject to the Board conveying notice of such absences to the Governor of the State of Indiana.

125.4.1.7.1 For these purposes, any meeting attended by electronic means counts as regular attendance.

125.5 Article V

125.5.1 Election of Officers. The Chair shall appoint a nominating committee to present a slate of officers at the annual meeting. At its annual meeting the Board of Trustees shall elect from among its membership a President, a Vice President, a Secretary, and an Assistant Secretary. The working titles of the President and the Vice President shall be “Chairperson” and “Vice Chairperson,” and the same shall be used throughout this Article IV.

125.5.1.1 Term. Each officer shall be elected for a term of one (1) year or until a successor shall be elected and qualified.

125.5.1.2 Succession to Office. Unless an individual is no longer a member of the Board, it shall be the normal practice of the Board to elect each officer to two (2) one-year terms, with the Vice Chair then moving to the office of Chair and the Secretary then moving to the office of Vice Chair. Notwithstanding this, a nominating committee shall meet each year to develop and recommend a slate of officers to the Board.

125.5.2 Vacancies of Office. Whenever any vacancy shall occur in any office by death, resignation or otherwise, the same shall be filled by the Board of Trustees and the officer so elected or appointed shall hold office for the balance of the term of said office or until a successor is chosen and qualified.

125.5.3 Chairperson. The Chairperson shall preside at all meetings of the Board of Trustees, discharge all the duties which devolve upon a presiding officer, and perform such other duties as the bylaws provide or the Board of Trustees may prescribe.

125.5.4 Vice Chairperson. The Vice Chairperson shall perform all duties incumbent upon the Chairperson during the absence of or disability of the Chairperson, and perform any such other duties as the bylaws may require or the Board of Trustees may prescribe.

125.5.5 Secretary. The Secretary shall keep a record of the proceedings of all meetings and shall notify the members of all regular and special meetings and shall further be responsible for carrying on all correspondence as directed by the Board of Trustees. S/he shall also perform and discharge such other duties as the bylaws provide or the Board of Trustees may prescribe.

125.5.6 Assistant Secretary. The Assistant Secretary shall perform all duties incumbent upon the Secretary during the absence of or disability of the Secretary, and perform such other duties as the bylaws may require or the Board of Trustees may prescribe. The Board of Trustees may, from year to year, determine to leave this position vacant.

125.5.7 Treasurer. The Treasurer shall be the Treasurer of the University, shall not be a member of the Board of Trustees, and shall have custody of all funds and securities of the University which may come into his/her hands. S/he shall deposit the same to the credit of the University in such banks or depositories as the Board of Trustees shall direct. S/he shall keep an accurate account of all funds and securities, disburse and dispose of the same under the direction of the Board of Trustees and perform all acts incident to the position of Treasurer subject to order of the Board of Trustees and such other duties as the Board of Trustees may prescribe.

125.6 Article VI

125.6.1 Conflict of Interest. Members of the Board of Trustees are expected to avoid perceived or actual conflicts of interest. A conflict of interest may occur if the Trustee, the Trustee's spouse, children, or other member of the Trustee's household has current or potential financial or personal interests that reasonably may impair the Trustee to meet the Trustee's responsibilities to the University. Financial or personal interests may be related to organizations in which the Trustee is an employee, director, employee, member, partner or trustee or in which Trustee has a financial or other interest. Actual or perceived conflicts of interests may also arise because of Trustee personal relationships with faculty, staff, students, applicants, contractors, vendors or others who engage with the University in educational, civic, charitable, commercial or other activities.

125.6.2 Disclosure of Conflict of Interest. Trustees will disclose to the Board any actual or perceived conflicts of interest as soon as reasonably practicable, and disclosure by the Trustee must be made before discussion of any matter under consideration at a Board or Committee meeting. If a Trustee is uncertain if an actual or perceived conflict of interest exists, the Trustee is advised to discuss the matter with the Board Chair. No Trustee shall vote on any matter in which there is or could be a conflict of interest. The minutes of a Board or Committee meeting shall reflect that such a disclosure was made and that the Trustee abstained from voting on the issues involving the conflict.

125.7 Article VII

125.7 Amendments. The power to make, alter, amend or repeal these bylaws is vested in the Board of Trustees, but the affirmative vote of a majority of the members of the Board of Trustees for the time being shall be necessary to effect any alteration, amendment or repeal.

Recommendation: Approval of the proposed modification to Policy 125 Bylaws of the ISU Board of Trustees.

3c2 Proposed Modifications to Policy 210 Admissions

Rationale: Update the policy on admissions to reflect best practice and remain competitive to attract transfer students.

Current Language:

210.1 General Policy

Indiana State University, in affirming its commitment to excellence, recognizes the value of a student population reflecting academic achievement, cultural diversity, and special talents. The University's admissions policies allow for the individual consideration of each applicant and help service a student population with these characteristics.

The primary criterion for admission is evidence that a candidate is prepared to succeed in a degree program. Admission standards are stated in terms of traditional school and college grading systems. For applicants whose records include either a high proportion of nontraditional grades, or a subject pattern which departs markedly from that normally associated with university study, additional evidence of academic potential in support of their applications, such as entrance examinations, interviews, and letters of recommendation, may be requested. Individuals may seek exceptions to any of the requirements below by petitioning the Admissions Committee to consider additional factors that may indicate college potential. A limited number of students may be admitted on condition that they agree to follow a prescribed course of study and advisement.

210.2 Application Procedures

To be considered for admission, candidates must submit a completed admission application, \$25 non-refundable application processing fee, and have official transcripts sent directly from all secondary and post-secondary institutions (see the Required Transcripts section) to the Office of Admissions. Applications must be submitted electronically. Visit the University's Web site and follow the links to the Office of Admissions page.

210.3 Admission to Academic Programs

Admission to Academic Programs. Admission to the University does not guarantee admission to a given academic program or enrollment in specific courses. Applicants are asked to designate their intended major area of study on the application. The academic divisions of the University which may have additional admission requirements will notify applicants of these standards. See appropriate Catalog sections under academic departments and the professional colleges for further details regarding program admission criteria.

210.4 Application Priority Dates.

Applications for freshman admission may be filed after the student has completed the junior year in high school. Transfer applicants may apply as early as one academic term in advance of their intended semester of enrollment. Application closing dates for international students may vary. Please refer to Admissions International Application Web page for updated information.

Fall Semester	June 1
Spring Semester	December 1
Summer Session	May 1

Early application is encouraged for scholarship consideration.

210.5 Admission Requirements—All Students.

210.5.1 Required Transcripts.

Students must submit official transcripts from all institutions at which college course work has been attempted. Applicants for admission or readmission are required to disclose registration at any college or university and to submit official transcripts documenting that registration as a condition for admission or readmission. Failure to disclose attempted course work at other colleges or universities constitutes fraud upon the University.

210.5.2 Transfer Students.

Transfer students who have earned 24 or more transferable semester credits need not ordinarily submit a high school transcript. However, transfer students who have not completed non-native language study at their transfer institution, but did complete a minimum of four courses in high school in a single or multiple non-native language, including American Sign Language (with a grade of C or better), should have their high school transcript sent to the Office of Admissions where the completion of the non-native language requirement will be recorded. To be official, all transcripts must be sent directly from the registrar's office of the schools previously attended to the Office of Admissions at Indiana State University. Electronic transcripts can be issued from Indiana secondary schools utilizing the Commission of Higher Education sponsored Parchment Program. All such documents must be received by the above closing dates to ensure consideration.

210.5.3 Test Scores.

SAT and ACT test scores are optional for applicants except those with a high school grade point average of less than 2.5. The SAT or ACT will still be required for certain merit-based scholarships and for advanced placement. Applicants with a high school grade point average of less than 2.5 will be required to submit SAT/ACT scores and meet any other requirements for conditional admission.

210.6 Admission Requirements—Freshman.

210.6.1 High School Curriculum. Indiana State University currently recommends the following high school course curriculum. Students who graduate from high school in 1998 or after are expected to complete the Indiana Core 40 curriculum (or equivalent for non-Indiana high school graduates) to qualify for unconditional admission.

210.6.2 Academic Achievement. Freshmen candidates applying directly from high school are expected to complete a rigorous college preparatory curriculum (Core 40 curriculum for Indiana residents) and maintain a competitive grade point of 2.5 or higher on a 4.0 scale. (A limited number of students who do not meet these requirements may be admitted conditionally.) Additional consideration will be given to standardized test scores, the rigor of the high school curriculum, grades earned in academic subjects, and other evidence of academic potential. Students completing high school equivalency diplomas (such as the GED) are given admission consideration based upon test results and standardized test scores (SAT or ACT).

210.6.3 New Student Orientation. Newly admitted Freshmen and transfer students are required to attend New Student Orientation prior to the start of the semester/term. Students are not allowed to register for coursework outside New Student Orientation unless approved by the Director.

210.6.4 Mathematics Placement Test. In order to correctly place new students in mathematics courses at ISU, all new students are required to take a mathematics placement examination. The test can be taken on-line in less than an hour and must be completed before attending New Student Orientation prior to course registration. There is no charge to take the mathematics placement test. For specific information regarding the on- line mathematics test, refer to the University Testing site.

210.7 Admission Requirements—Transfer Students

The following are general admission standards for transfer students:

1. Be in good standing at last accredited institution attended.
2. Have a high school record that meets the entrance requirements of freshmen admitted to Indiana State University.
3. Have earned 2.0 cumulative grade point average (GPA) in all college level studies.

NOTE: Transferable hours are restricted to courses in which the applicant earned a grade of C or higher, and courses at the 100-level (and above) from accredited colleges and universities. Credit from non-accredited colleges and universities will not transfer.

NOTE: Some programs require higher standards for admission. Students should consult the section of this Catalog that describes the academic program they wish to enter.

210.8 Transfer of Credit Evaluation

Academic deans determine the applicability of transfer credits to requirements within their colleges. Transfer credit will be re-evaluated if a transfer student changes their degree program.

210.8.1 Transferability.

1. The following guidelines govern transfer of courses:
2. Only transfer credits earned in college-level courses (typically numbered 100 or higher) from an accredited college or university will be assigned credit. Credit from non- accredited colleges and universities will not transfer.
3. Only transfer courses in which a grade of C or higher was earned will be assigned credit; courses with a grade of C- or below will not be assigned credit.
4. A maximum of 90 transfer credits may be assigned toward a bachelor's degree.
5. Transfer credits are assigned only for college-level courses.
6. The dean of the college may determine which of the courses taken by the student more than seven years prior to graduation may be applicable to a baccalaureate degree.

210.8.2 Applicability.

Application of transfer credits depends on the student's choice of degree program. Transfer credit will be re-evaluated if transfer students change their degree program. Transfer credit may be assigned as course equivalency or as elective credit as described below:

1. Course equivalency means that a transfer course is equivalent to a specific Indiana State University course in the major, minor, or Foundational Studies Program by the appropriate department/academic unit. Some course equivalencies have been established through existing agreements between Indiana State University and other colleges and universities; other equivalencies will be determined on an individual basis.
2. Elective credit is assigned for courses that meet transfer requirements, but for which no equivalency is determined. Elective credit is usually applied toward total earned credits and may also apply to the major, minor, or Foundational Studies Program. The decision to apply transfer elective credit in a program is made by the appropriate academic unit. Students who have been

offered admission and have submitted official transcripts from accredited colleges or universities to the Indiana State University Office of Admissions should review their degree audit report after admission to Indiana State to identify the status of each course and the total number of credits transferred to Indiana State University. After reviewing the degree audit report, students may request a reconsideration of their transfer credit evaluation from the academic dean's office in the college of the student's intended major. Students access the degree audit report through the MyISU Portal.

210.9 Articulated Programs and General Education Core

Indiana State University has established articulation agreements with several colleges and universities that allow students to complete a specific associate degree program at another institution and receive up to 90 credits toward a specific bachelor degree program at Indiana State University. Each articulation agreement will stipulate the Indiana State University courses needed to complete the bachelor degree program and any requirements or guidelines that govern a particular agreement (for example, course and cumulative grade point requirements that differ from the University's general requirements). Students should review the articulation requirements presented by the appropriate Indiana State University College or by their chosen program at the institution from which they intend to transfer.

The Office of Registration and Records maintains current listings of articulated programs and course equivalencies between Indiana State University and other colleges and universities. Interested students should consult the Catalog. Students who successfully complete the Statewide Transfer General Education Core (STGEC) at an Indiana public institution of higher education, can transfer that coursework as a block of 30 credit hours towards completion of Foundation Studies requirements at Indiana State University.

210.10 Online Undergraduate Programs

Indiana State offers online programs to students who have an articulated associate of science (A.S.) degree, or associate of applied science (A.A.S.) degree, or who have transferable credits from regionally accredited colleges or universities. For more information, visit Indiana State Online or call 812-237-2345.

210.11 Undergraduate Admission Requirements—International Students.

Because of the variety of educational systems throughout the world, there are broad admission requirements for international students. An evaluation is made of all credentials associated with the academic qualifications and intended field of study of the applicants. Indiana State University accepts credential evaluation reports from select members of the National Association of Credential Evaluation Services.

International applicants are expected to demonstrate evidence of academic potential. In addition to evidence of academic potential, international students must demonstrate financial responsibility and English language proficiency. Please refer to the Admissions site for English Proficiency requirements and exceptions.

International students should apply early to be assured of timely completion of the admission process. They should contact the United States Consulate concerning the time required to process the education visa, and wait for official notice of admission before traveling to the United States for attendance at Indiana State University. Once admission has been granted and an I-20 visa issued, it is the responsibility of the applicant to make all the necessary arrangements for entrance into the United States and for residence in the State of Indiana throughout the duration of study at the University.

210.11.1 Requirement for International Admissions–Freshmen

Applicants normally receive a response within four to six weeks of receipt of all application materials, including:

1. Completed application
2. Application fee: \$65 (U.S.) non-refundable
3. Official transcripts or a credential evaluation. The credential evaluation process can take several weeks to complete, and we strongly urge you to begin the process as early as possible.
4. Affidavit of financial support
5. Original current bank statement
6. Required English Language Scores. Official Interlink, TOEFL (code 1322), IELTS, or ELS scores (unless exempt) must be sent directly from the testing center to Indiana State University.
7. Copy of passport. If studying in the United States an I-94 card, F-1 or J-1 visa, and I-20 or DS2019 are also required. If currently in the United States but not studying, a copy of the applicable visa must also be submitted.

210.11.2 Requirement for Admissions–Transfers.

Applicants normally receive a response within four to six weeks of receipt of all application materials, including:

1. Completed application
2. Application fee: \$65 (U.S.) non-refundable
3. Official transcripts or a credential evaluation. The credential evaluation process can take several weeks to complete, and we strongly urge you to begin the process as early as possible.
4. Affidavit of financial support
5. Original current bank statement
6. Required English Language Scores. Official Interlink TOEFL (code 1322), IELTS, or ELS scores (unless exempt) must be sent directly from the testing center to Indiana State University.
7. Copy of passport. If studying in the United States an I-94 card, F-1 or J-1 visa, and I-20 or DS2019 are also required. If currently in the United States but not studying, a copy of the applicable visa must also be submitted.

210.11.3 Financial Support.

1. Applicants need to show financial support to cover educational expenses before admission is granted and the I-20 is issued.
2. I-20 verification is issued by the Center for Global Engagement.
3. All applicants should supply an affidavit of financial support and original bank statement with current information.
4. Government sponsored applicants must provide an official or certified copy of the award, specifying validity for Indiana State University, listing the expenses and fees covered by the award, beginning and ending dates of study covered, the level/field of study, and the length of the award. The address for billing must also be included.
5. Those applicants who are academically eligible yet fail to prove adequate financial documentation will receive a letter explaining that admission is delayed until the University can be assured of the student's financial support. Some applicants may be requested to deposit funds in an account with the Indiana State University Office of the Controller prior to admission.

210.11.4 Transfer of Credit for International Students.

Academic deans determine the applicability of transfer credits to requirements within their colleges. Transfer credit will be re-evaluated if transfer students change their degree program. Transfer credits are restricted to college-level courses from institutions accredited by the ministry of higher education in the home country and must meet a minimum standard grade deemed equivalent to a C or higher in the United States higher education system. The total number of credits which may be applied from a foreign university is assessed in terms of the level of accreditation granted to the institution by the ministry of higher education in the country of origin. The total number of credits that may be applied to an Indiana State University baccalaureate degree cannot exceed 90. Students transferring from institutions of higher education abroad with which Indiana State University has developed program articulations will receive transfer credit in accordance with the provisions of the articulated program agreement.

210.12 Readmission of Former Students.

Former Indiana State University students who have interrupted their studies for more than two calendar years must apply for readmission through the Office of Admissions. Applicants for readmission are required to disclose registration at any college or university and to submit official transcripts documenting that registration as a condition for readmission. Failure to disclose attempted course work at other colleges or universities constitutes fraud upon the University.

210.12.1 Unconditional Readmission.

Students who have maintained at least a 2.0 cumulative grade point average at the other institutions and left Indiana State University in good academic standing are eligible for unconditional readmission.

210.12.2 Readmission on Probation.

Applications from students who were academically dismissed from Indiana State University will be reviewed in the Office of Admissions and by the academic dean of the college of the student's intended major. Former degree-seeking students cannot enroll as non-degree students if they are on academic probation or have been academically dismissed. No student may be readmitted if academically dismissed three times. Applications from students who left ISU in good standing, but experienced academic difficulty at a different institution will also be reviewed by the academic dean of the college of the student's intended major. Students readmitted on academic probation are expected to earn the required minimum grade point average in their first return term or are subject to academic dismissal.

210.12 Academic Renewal

Indiana State University provides Academic Renewal as an option to returning student applicants who have been out of school for a significant period of time and whose previous academic performance is not indicative of the academic work of which they are now capable. Academic Renewal recognizes that such students are often hampered by a previous, low grade point average, and it offers them the opportunity to use only those classes, taken after readmission, in the computation of their Indiana State University grade point average. The following conditions apply:

1. Five or more years must have passed between the student's previous ISU enrollment and the current term of readmission and the student must not have earned a degree from ISU;
2. Academic Renewal is granted only after completion of a minimum of 12 credits with a grade point average of 2.0 or higher;
3. Academic Renewal can occur only once, and it is irreversible.

4. Students' Indiana State University transcripts will indicate that Academic Renewal has been granted. All courses and grades will remain on the transcript.
5. If Academic Renewal is granted, students' cumulative grade point average will be computed from courses taken since readmission. (To determine graduation with honors, however, classes before readmission will still be included in grade point average calculation.)
6. All academic requirements in place at the time of readmission must be met.
7. Students' academic dean will review students' previous Indiana State University transcripts and determine the applicability of Indiana State University courses that carry a grade of C or higher to the current degree program. These credits will count toward the students' total earned credits but will not be calculated in students' grade point average.
8. Students must complete at least 30 credits of Indiana State University course work after readmission to earn a degree.

To apply for Academic Renewal, students should consult their academic dean.

210.13 Continuing Student Taking Courses outside ISU.

Continuing students who attempt additional course work at colleges or universities other than Indiana State are required to promptly submit official transcripts documenting those attempts. Failure to disclose attempted course work at other colleges or universities constitutes fraud upon the University.

The University welcomes those who wish to enroll without intending to pursue a degree program at ISU. While such individuals are expected to satisfy admission requirements, they are not ordinarily asked to provide academic credentials from high school or previous colleges. Non-degree students needing to enroll in a course that has a pre-requisite requirement must submit official transcripts indicating successful completion of prerequisite course.

Non-degree students must complete the on-line application for non-degree study before the beginning of each term of their intended enrollment. Non-degree students may complete registration on-line. Registration is determined upon a space available basis. The Office of Admissions may require high school or college transcripts from individuals who repeatedly enroll as non-degree students if continued enrollment suggests the pursuit of a degree program. International students seeking non-degree admission must submit an official academic transcript(s), English proficiency, and a copy of a visa or passport. Students are limited to no more than six semester credits for any given term while in non-degree status. Non-Degree students must apply for admission each term in which they wish to enroll. Non-degree students are not eligible for federal financial aid consideration.

Credits earned in non-degree status may later be applied to a degree program, but the University cannot guarantee their applicability until such students have been admitted to the University. Consequently, persons wishing to pursue degree programs as part-time students must complete a regular admission application and submit official transcripts from schools and colleges previously attended.

Proposed New Language:

Proposed Name: Undergraduate Admission

210.1 General Policy

Indiana State University, in affirming its commitment to excellence, recognizes the value of a student population reflecting academic achievement, cultural diversity, and special talents. The primary criterion for admission is evidence that a candidate is prepared to succeed in an academic program.

All application reviews and admission decisions are made by the Office of Admissions. Applicants for admission must meet all other university requirements. Indiana State University may admit students on a conditional basis with specific requirements for a prescribed course of study and advisement. Applicants may seek exceptions to any of the admission requirements or appeal a denial of admission by petitioning the Admissions Committee. The process for appeals will be determined by the Vice Provost for Enrollment Management.

Admission to the University does not guarantee admission to a given academic program or enrollment in specific courses. Omissions or misrepresentations on an application for admission may be grounds for invalidating the admission application and preventing admission to Indiana State University.

Indiana State University's Strategic Enrollment Management Council influences admission priorities and goals; therefore, admission requirements are reviewed annually and are subject to change.

210.2 Requirements

210.2.1 Freshman Applicant. A freshman, or first-time, undergraduate applicant is defined as a student that has not earned college-level credits after high school graduation or equivalent.

- a. **Academic Achievement.** Freshmen applicants are expected to complete a rigorous college preparatory curriculum (Core 40 curriculum for Indiana residents) and maintain a competitive grade point of 2.5 or higher on a 4.0 scale. A limited number of students who do not meet these requirements may be admitted conditionally.
- b. **Program Specific Requirements.** Some Indiana State University programs require higher standards and/or additional requirements for admission. Admission to the University does not guarantee admission to a given academic program or enrollment in specific courses.
- c. **Required Application and Payment.** An electronic application and non-refundable application processing fee must be submitted for admission consideration.
- d. **Required Transcripts.** Applicants for admission must submit official transcripts from all high school and post-secondary institutions at which course work has been attempted and/or credentials have been earned.
- e. **Test Scores.** Standardized test scores (SAT and ACT) are not required for undergraduate applicants. The SAT and ACT are still required for certain merit-based scholarships.

- f. **International-Only Requirements.** Due to the variety of educational systems throughout the world, there are broad admission requirements for international students. An affidavit of financial support and original current bank statement, acceptable scores on university-recognized English Language Proficiency exams, and passport copy are required documents for admission.

210.2.2 Transfer Applicant. A transfer applicant is defined as an undergraduate student who has earned college credit after high school graduation or equivalent. If a student has earned fewer than 12 or more college-level credits, the student must meet the freshman applicant criteria.

- a. **Academic Achievement.** Transfer applicants for admission should be in good academic standing at the last accredited institution attended and have earned at least a 2.0 cumulative grade point average (GPA) on a 4.0 scale in all college-level studies.
- b. **Program Specific Requirements.** Some Indiana State University programs require higher standards and/or additional requirements for admission. Admission to the University does not guarantee admission to a given academic program or enrollment in specific courses.
- c. **Required Application and Payment.** An electronic application and non-refundable application processing fee must be submitted for admission consideration.
- d. **Required Transcripts.** Applicants for admission must submit official transcripts from all post-secondary institutions at which course work has been attempted and credentials have been earned.
- e. **International-Only Requirements.** Because of the variety of educational systems throughout the world, there are broad admission requirements for international students. An affidavit of financial support and original current bank statement, acceptable scores on university-recognized English Language Proficiency exams, and passport copy are required documents for admission.

210.2.3 Former ISU Student Applicant. Former Indiana State University students who have interrupted their studies for more than two calendar years must apply for readmission.

- a. **Required Application.** An electronic application must be submitted for admission consideration.
- b. **Required Transcripts.** Applicants for readmission must submit official transcripts from all post-secondary institutions at which course work has been attempted and/or credentials have been earned.

210.2.3.1 Unconditional Readmission. Former ISU applicants who have maintained at least a 2.0 cumulative grade point average at the other institutions and left Indiana State University in good academic standing.

210.2.3.2 Readmission on Probation. Former ISU applicants who were academically dismissed from Indiana State University or applicants who left Indiana State University in good standing, but experienced academic difficulty at a different institution. No student may be readmitted if academically dismissed three times at Indiana State University. Students

readmitted on academic probation are expected to earn the required minimum grade point average in their first return or are subject to academic dismissal.

210.2.4 Non-degree Applicant. Indiana State University welcomes those who wish to enroll without intending to pursue a degree program. Non-degree admission is for applicants who wish to enroll in undergraduate courses pertaining to their personal interest, continuing education and licensure needs, and other credentials that do not intend to work toward a formal undergraduate degree at Indiana State University. ISU does not issue visas for non-degree students.

- a. **Academic Achievement.** Applicants should have sufficient educational background to qualify for the courses or courses in which enrollment is sought.
- b. **Required Application and Payment.** An electronic application and non-refundable application processing fee must be submitted for admission consideration.
- c. **International-Only Requirements.** International applicants whose native language is not English must provide acceptable scores on university-recognized English Language Proficiency exams and a passport copy.
- d. **Non-degree Admission Restrictions.** Acceptance in this category does not constitute acceptance to a degree-granting program at Indiana State University; credits earned as a non-degree student may or may not be applicable to a specific degree program at Indiana State University.

Recommendation: Approval of the proposed modifications to Policy 210 Admissions.

3c3 Policy 215 Undergraduate Transfer and Award of Academic Credit

Rationale: Remove the current transfer credit requirements out of Policy 210: Undergraduate Admission and consolidate award of academic credit and/or academic requirement waivers into one policy. Update the policy to reflect best practices and remain competitive to attract students.

Proposed New Language:

Proposed Name: Undergraduate Transfer and Award of Academic Credit

215.1 General Policy

Indiana State University acknowledges the importance in recognizing demonstrated student proficiencies. In addition to taking courses at Indiana State University, students may earn academic credits that may be applicable to degree requirements. Credits are awarded on the semester-hour basis and may be awarded by the following methods:

- Advanced Placement and Prior Learning Credit
- Placement Exam and Award of Back Credit
- Associate Degree Waivers
- Individual Course Equivalencies
- Military Credit
- Program Articulations
- Statewide Indiana Transfer Initiatives

Academic deans have approval on the applicability of academic credits to requirements within their college. Credit identified and awarded in the transfer and award of academic credit policy are excluded and do not count toward the 30 required hours of residence credit for graduation.

215.2 Advanced and Prior Learning Credit Requirements

Indiana State University offers opportunities for students to earn credit toward a degree for knowledge they have already acquired. Students can earn up to 63 credits towards a baccalaureate degree and 25 percent of an undergraduate certificate. Credit earned this way counts toward graduation requirements but does not count towards resident credit. Students cannot receive this type of credit for courses where credit has already been earned. Fees associated with award of this credit is determined on a bi-annual basis by the Indiana State University Board of Trustees. The University Board of Trustees reserves the right to change fees at any time.

215.3 Placement Exam and Award of Back Credit

Indiana State University recognizes prior experiences in university approved academic areas for students to earn back credit when exam results place them beyond the introductory level. Students must register and pass the academic course with a specific letter grade for back credit to be awarded.

215.4 Associate Degree Waivers Requirements

Undergraduates who earn an Associate of Arts (A.A.), Associate of Science (A.S.), or Associate of Applied Science (A.A.S.) degree from an accredited institution will be eligible for applicable waivers to Indiana State University's Foundational Studies requirements.

215.5 Individual Transfer Course Equivalencies Requirements

Undergraduates who complete course work at another accredited college or university may be eligible for earned transfer credit at Indiana State University, if the following conditions are met:

- Course work must be completed at an accredited institution in the United States or at an officially recognized international institution.
- Course work must be college-level.
- Course work must reflect a final grade earned of C- or better (or equivalent).

Course equivalency means that a transfer course is a discipline-specific equivalent to a specific Indiana State University course or Foundational Studies requirement. Elective credit is assigned for courses that meet transfer requirements, but for which no equivalency is determined. If a student changes their program, the new academic area will review transfer work that applies to the program. Academic deans have final approval of the applicability of transfer credits to requirements within their college.

215.6 Military Credit Requirements

Credit will be granted by Indiana State University according to the guidelines of the American Council of Education (ACE). IF ACE guidelines conflict with Indiana State University policies, the latter takes precedence. Students who have successfully completed college-level studies or DANTES exams while in the military may be eligible to receive credit if their official military transcript indicates attainment of college-level equivalency. Credit for military training and experience is granted based on official Joint Services Transcripts and/or discharge form (DD214). All service members qualify for 2-8 credits, based on completion of basic training and length of service as indicated on the DD214. Two credits are awarded for physical education with completion of basic training. Additional elective credit is granted for service time as follows:

- 2 credits for 12-15 months service.
- 3 credits for 16-17 months service.
- 4 credits for 18-19 months service.
- 5 credits for 20-21 months service.
- 6 credits for 22 months or more of service.

A maximum of 63 credits may be granted based on a combination of service, training, and education while in the military. Credit from the Community College of the Air Force (CCAF) is applied per Indiana State University's individual transfer course equivalencies guidelines.

215.7 Program Articulation Agreement Requirements

These are agreements between Indiana State University and the respective institutions on pathways for students to transfer to Indiana State University. Students must complete the degree and meet the requirements outlined in the agreement. The Provost and Vice President for Academic Affairs or designee is the final signatory for these types of agreements.

215.8 Statewide Indiana Transfer Initiatives

Indiana State University supports transfer students by supporting the following State of Indiana Transfer Initiatives.

- **Core Transfer Library (CTL).** Students who successfully complete CTL courses at Indiana public and participating private institutions can transfer those courses to Indiana State University to meet determined course equivalencies.

- **Indiana College Core.** Successful completion of the Indiana College Core, previously named Statewide Transfer General Education Core, at an Indiana public institution of higher education transfers as a block of 30 earned credits towards completion of the Foundational Studies requirements at Indiana State University.
- **Transfer Single Articulation Pathway.** Transfer students who complete an eligible Transfer Articulation Pathway (TSAP) program and have been admitted to the corresponding baccalaureate program at Indiana State University are granted a block of 60 earned credits from the respective associate degree. TSAP's are degree completion programs that enable students to earn a baccalaureate degree after completing an additional 60 credits as required by the respective major.

Recommendation: Approval of the proposed creation of Policy 215 Undergraduate Transfer and Award of Academic Credit.

3c4 Policy 220 Academic Renewal

Rationale: Remove Academic Renewal out of Policy 210: Undergraduate Admission into a stand-alone policy.

Proposed New Language:

Proposed Name: Academic Renewal

220.1 General Policy

Indiana State University provides Academic Renewal as an option to returning undergraduate degree-seeking students who have been out of school for a significant period of time and whose previous academic performance is not indicative of the academic work of which they are now capable. Academic Renewal recognizes that such students are often hampered by a previous, low grade point average, and it offers them the opportunity to use only those classes, taken after readmission, in the computation of their Indiana State University grade point average. Academic Renewal can occur only once, and it is irreversible.

220.2 Requirements

The following conditions apply for eligibility:

1. Five or more years must have passed between the student's previous ISU enrollment and the current term of readmission;
2. Student must not have earned a degree from ISU;
3. Student must be degree-seeking;
4. Only after completion of a minimum of 12 credits with a grade point average of 2.0 or higher; will the student be granted academic renewal.
5. All academic requirements in place at the time of readmission must be met.
6. Students must complete at least 30 credits of Indiana State University course work after readmission to earn a degree.

Recommendation: Approval of the proposed creation of Policy 220 Academic Renewal.

3c5 Proposed Modifications to Policy 360 Sponsored Programs and Institutional Research Compliance (Rename Institutional Research Compliance)

Rationale:

The proposed policy comes about as a result of the three-year annual policy review. The proposed modifications are intended to reorganize the section on research compliance, develop an explanation of the purpose of compliance, describe the role of the Chief Research Officer, and identify the domains and organizations that conduct compliance reviews. Portions of the current policy are proposed to be moved to a newly-created Policy 625 Externally Funded Grants and Contracts.

Policy 360 Sponsored Programs and Institutional Research Compliance.

Current Language:

360.1 Grants and Contracts Externally Funded

The University encourages faculty and professional staff to seek external support for research and creative projects. External sponsors often provide support for release time, personnel, equipment, travel, and expendable supplies. Because such activities affect the department and often require naming the University as the applicant, rather than the faculty member, all proposals submitted to external agencies or individuals must be approved by University departments/offices affected by the proposed project.

360.1.1 Process for Proposal Approval. Approvals are obtained by routing the proposal electronically through the Office of Sponsored Programs' online system, available on the Sponsored Programs website. This procedure assures coordinated effort and consistent reporting once the proposal is funded. At a minimum, proposal routing must include a grant narrative (sometimes called a Statement of Work) and a detailed budget, including any university funds committed to the project.

360.1.2 Process for Development and Submission of Proposals. To facilitate the development and submission of proposals for external funds, the following procedural steps have been established:

360.1.2.1 Sponsored Programs Office. Faculty members contemplating the preparation of proposals should contact the Sponsored Programs Office. This Office provides valuable information about funding opportunities and has a proposal development specialist to assist with the writing and a specialist to assist with the budget. Seeking assistance while writing early drafts may eliminate potential problems in the routing process once the final draft is completed. It is also important for faculty and staff to discuss ideas with supervisors and any colleagues who might be involved with or affected by the project.

360.1.2.2 Format of Proposal. The prescribed format will usually be set forth in the agency's guidelines and application materials, and some agencies request special forms. The Sponsored Programs Office can aid in the preparation of a

targeted, well-organized, well-written, specific proposal and provide assistance and institutional information needed to complete sponsor forms.

360.1.2.3 Routing Process. Completed proposals should be routed through the Sponsored Programs' online grant system at least ten (10) days prior to the anticipated date of proposal submission.

360.1.2.3.1 Approvals. These materials are to be circulated in the order listed below under "University Compliance Committees" or other applicable compliance committees; chairpersons of all departments affected by the proposed project; deans of all colleges affected by the project; and the Office of Sponsored Programs and Chief Research Officer for final review and approval.

360.1.2.4 Signature Authority. Signature authority for grant and contract proposals, award documents, and sub-agreements vests with the Chief Research Officer, in accordance with [Policy 620 Contract Approval, Signatory and Reporting Policy](#).

360.1.2.5 Submission of the Proposal. When all approvals have been obtained, the Sponsored Programs Office will work with the faculty or staff member to submit the proposal to the funding agency.

360.1.3 Payments. Externally funded or contracted projects will be in an amount agreed upon by the University and the sponsoring agency.

360.1.3.1 Salary of Faculty Member. Time spent on contract research or sponsored instructional activities will be reimbursed to the University out of contract funds, and the faculty and/or staff member will normally be paid no more than his/her established University salary during the academic or fiscal year. Salary amounts charged to state and federally funded projects will always be based upon the individual's institutional base salary.

360.1.3.2 Institutional Base Salary (IBS). The annual compensation paid by the University for an individual's appointment, whether that individual's time is spent on research, instruction, administration, or other activities. IBS does not include extra service pay, consulting, one-time payments or incentive pay. Additionally, IBS does not include payments from other organizations or income that individuals are permitted to earn outside of their University responsibilities, such as consulting.

360.2 Institutional Research Compliance Committees

Indiana State University acknowledges its responsibility to assure scientific and ethical research and to comply with federal mandates. The University has established compliance committees and filed appropriate assurances with the U. S. Department of Health and Human Services. These committees include: Institutional Review Board for the Protection of Human Subjects, Institutional Animal Care and Use Committee, Radiological Control Committee, Institutional Biosafety and Recombinant DNA Committee.

360.2.1 Committee Approval. Proposals requiring special approval from one or more of these committees should be routed to the chairperson of the respective committee(s)

for approval prior to routing to the department chairperson(s). Further information on these committees is available on the Sponsored Programs website.

360.3 Human Subjects Research

Research projects involving the use of human subjects must be approved by the college in which the research project is located.

360.3.1 Approval by Institutional Review Board. The ISU Institutional Review Board for the Protection of Human Subjects must review and deem exempt or approve all projects involving the use of human subjects before the research begins. Once approval has been granted, it is unacceptable to deviate significantly from the approved protocol without again obtaining approval.

360.3.1.1 Confidentiality. It is also improper to violate the confidentiality of a human subject without the subject's approval.

360.3.1.2 Manual. A manual, "Policies and Procedures for the Review of Research Involving Human Subjects", has been prepared to assist all members of the University community in complying with the stated policy of ISU with respect to external and internal research involving human subjects. The attention of the researcher is especially drawn to the code of ethics adopted by the various behavioral sciences professional organizations.

Proposed New Language:

Proposed Name: Institutional Research Compliance

360.1 Institutional Research Compliance

Indiana State University is committed to the responsible conduct of research in its pursuit of scientific inquiry. The responsible conduct of research fosters objective, safe, humane, and legally and ethically compliant practices and environments for scholarly activity. Faculty, students, and staff who conduct their work honestly, accurately, and objectively promote trust in the integrity of research and its value for the public good. Indiana State University acknowledges its responsibility to provide oversight in the responsible conduct of research and to comply with federal mandates.

The Chief Research Officer is the University official responsible for formal assurance and documentation of responsible research conduct and compliance in accordance with institutional and external guidelines. The areas of research oversight include: 1) avoidance of corruptive conflicts of interest, 2) protection of the confidentiality, well-being, and safety of human subjects and participants, 3) provision of humane treatment and environments for animal subjects, 4) adjudication of cases of research misconduct, 5) adjudication of data management and proprietary issues. The Chief Research Officer also serves as ISU's Institutional Official for state and federal grants.

ISU faculty, staff, and students who engage in research are subject to institutional approval and oversight of research activities and are expected to comply with University policies and procedures. Violations of this policy will be managed by the Chief Research Officer, who will publish procedures for investigation and resolution of research misconduct.

To ensure expert review of compliance in the various domains of research oversight, the University has established compliance committees to review institutional research practice, advise the Chief Research Officer, and oversee the filing of assurances to governmental and regulatory entities. The Chief Research Officer appoints the leadership of these compliance committees. The Chief Research Officer is responsible for responding to compliance inquiries by external agencies, in consultation with the relevant committee chair and the General Counsel.

360.1.1 Committee Approval.

Research projects requiring oversight from one or more of the compliance committees must receive approval through the review process before beginning to conduct the research. If a research project involves multiple domains of oversight, the project must simultaneously be reviewed by each appropriate committee.

360.1.2 Review Process.

When oversight is required, the review of a research project is conducted according to guidelines, rules, processes, and timeline developed by the relevant compliance committee and in accordance with responsible practice and federal guidelines. The review typically involves submission and evaluation of a research proposal, followed by committee action to exempt, approve, propose modifications, or reject the project. Once the approval has been granted, it is non-compliant to deviate from the approved protocol without again obtaining approval.

360.2 Human Subjects Research

The committee empowered by federal regulations to review, approve and monitor research involving human subjects in order to assure their protection and welfare is the Institutional Review Board for the Protection of Human Subjects (IRB). Prior to initiating research involving human subjects, project personnel must complete core training in Procedures for Human Subjects Protection. The IRB is responsible for the institutional record-keeping concerning human subjects projects, protocols, and committee business.

360.3 Research Involving Animal Care and Use

The committee empowered by federal regulations to review, approve, and monitor research, research training, experimentation, biological testing, educational or related activities, and facilities housing living, vertebrate animals (other than human beings) for research, is the Institutional Animal Care and Use Committee (IACUC). The IACUC provides oversight to ensure safety and humane treatment and conditions in vertebrate animal research. Prior to initiating research in the above areas, project personnel must complete core training in animal care and use. The IACUC is responsible for the institutional record-keeping concerning animal research projects, protocols, and committee business.

360.4 Research Involving Biohazards

The committee empowered by federal regulations to review, approve, and monitor research activities involving recombinant DNA, transgenic animals, human body fluids, human tissue or cells in culture, human pathogens, potential pathogen sources or other potentially infectious

materials is the Institutional Biosafety Committee (IBC). The IBC provides oversight to ensure safety in biological and biomedical research. Prior to initiating research in the above areas, project personnel must complete core training in biosafety. The IBC is responsible for the institutional record-keeping concerning biosafety in projects, protocols, and committee business. Other compliance areas pertinent to the safety of research participants and environments, but not covered by the domains of these compliance committees, are overseen by the Office of Environmental Safety.

Recommendation: Approval of the proposed modification of Policy 360 Sponsored Programs and Institutional Research Compliance.

3c6 Policy 625 Externally Funded Grants and Contracts

Rationale: The proposed policy comes about as a result of the three-year policy review. In removing this section from Policy 360 Sponsored Programs and Institutional Research and moving it to section 600 Financial Business Affairs Policies allows the policy to deal specifically with financial amounts that are externally funded by grants and contracts.

Proposed New Policy:

Policy 625 Externally Funded Grants and Contracts

Proposed Language:

Faculty and professional staff are encouraged to obtain external funding to support institutional activities such as research projects, creative projects, and academic programs that are funded from external sources. These sources include federal, state and local government agencies, nonprofit agencies, universities, professional organizations and foundations. Faculty and staff, who pursue grant or other sponsored program opportunities must consult with the Office of Sponsored Programs (OSP) prior to proposal submission for pre-award assistance and approval processing. The grant/contract agreement authorizing funding of a sponsored program is between the institution and the funder. A full-time faculty or professional staff serves as the Principal Investigator (PI) or Program Director (PD) and is responsible to carry out the activities of the grant/contract agreement. ISU faculty and staff pursuing a sponsored program are required to ensure compliance with institutional research obligations in [Policy 360 Institutional Research Compliance](#). Once the grant agreement or contract has been approved and signed by all parties, the agreement/contract is sent to the Office of Contracts and Grants, for post-award financial administration of the external funds.

625.1 Payments. Externally funded or contracted projects will be in an amount agreed upon by the University and the sponsoring agency.

625.1.2 Salary of Faculty Member. Time spent on externally funded activities will be reimbursed to the University out of contract funds, and the faculty and/or staff member will normally be paid no more than his/her established University salary during the academic or fiscal year. Salary amounts charged to externally funded projects will always be based upon the individual's institutional base salary.

625.1.3 Institutional Base Salary (IBS). The annual compensation paid by the University for an individual's appointment, whether that individual's time is spent on research, instruction, administration, or other activities. IBS does not include extra service pay, consulting, one-time payments or incentive pay. Additionally, IBS does not include payments from other organizations or income that individuals are permitted to earn outside of their University responsibilities, such as consulting.

625.2 Signature Authority. Signature authority for grant and contract proposals, award documents, and sub-agreements vests with the Chief Research Officer, in accordance with [Policy 620 Contract Approval, Signatory and Reporting Policy](#).

Recommendation: Approval of the proposed creation of Policy 625 Externally Funded Grants and Contracts.

3c7 Proposed Modifications to Policy 901 Programs Involving Minors

Rationale: The proposed modifications provide for updates consistent with best practices and guidance from the United States Department of Education on the applicability of Title IX to programs involving minors.

Proposed Modifications:

(Proposed additions appear in red and deletions appear in strikethrough.)

Policy 901 Programs Involving Minors

901.1 General

Indiana State University, as part of its educational mission, has many university programs that include minors (defined as individuals under the age of 18), and also allows external organizations to use University facilities for programs that include minors.

901.1.1 Purpose. This policy is designed to present clear instructions and protocols in the event that persons may become aware of any child abuse or neglect exhibited toward minors who are on our campus or in our programs, and to protect against inappropriate behaviors toward such minors; this Policy applies to all University programs and to all users of University facilities, whether a contract for such facility use has been executed or not, unless such use or program is excluded below.

901.1.2 Exclusions. This Policy does not apply to the following activities:

901.1.1.2. Public Events.

901.1.2. Minors who are enrolled as students of the University.

901.1.3 Minors on campus as part of a group, one-time day visit supervised by an organization (e.g., field trips for the purpose of attending a performance or a campus tour.)

901.1.4 Minors who are accompanied by their parent/legal guardian.

901.1.2.5 Off-campus programs not administered or supervised by ISU that may utilize ISU faculty, students, or staff in any capacity.

901.1.3-2 Whether an activity is covered by one or more of the exclusions listed above or not, anyone who has reason to believe that a child is a victim of child abuse or neglect has an affirmative duty to make an oral report to Child Protective Services (1-800-800-5556) or to local law enforcement, including the ISU Police Department (812-237-5555).

901.2 Background Checks

Unless there is an exception provided in procedures promulgated under this Policy, programs involving minors must ensure that all faculty, staff, students, volunteers or other personnel who will work with minors have been subject to a criminal background check and sex offender registry check within the last four years, and will comply with procedures under this Policy.

901.2.1 A program shall not allow the participation in the program of anyone whose criminal background check and/or sex offender registry check includes a record of sexually based offenses or crimes against children.

901.2.2 If criminal background checks include a record of other offenses, then programs shall consult with Human Resources to determine if those offenses should preclude participation.

901.3 List of Programs; Notification Requirements.

Units sponsoring programs that include minors and units responsible for University facilities that are used by programs that include minors must maintain an up-to-date list of such programs, and ensure that the ISU Director of Public Safety has been provided notice of an event to occur on campus within a reasonable time before the event takes place.

All programs involving minors will provide notice to participants and parents that Title IX prohibits sex discrimination (including sexual harassment or sexual abuse) against participants in any of the University's education programs or activities.

901.4 Contracts

Contractual agreements concerning personnel or facilities related to programs that include minors must include compliance with this Policy as a term of the contract.

901.5 Ensuring Compliance Reporting Requirements

Academic and administrative supervisors are responsible for ensuring that programs are in compliance with this policy and related notifications-

901.5.1 Indiana law requires any person who has reason to believe that a child is a victim of child abuse or neglect has an affirmative duty to make an oral report to Child Protective Services (1-800-800-5556) or to local law enforcement, including the ISU Police Department.

901.5.2 Both Indiana law and this Policy require that faculty, staff, students, volunteers, and other university personnel report any suspected abuse of minors to the ISU Police Department (812-237-5555). The ISU Police Department will then report such suspected abuse to Child Protective Services, which will then conduct an investigation.

901.5.3 Complaints of sexual harassment or sexual abuse made by a participant or parent must also be reported to the Equal Opportunity and Title IX Office.

901.6 Supplements Other Requirements

This policy supplements, but does not supersede, any other legal requirements (e.g., child care or teacher licensure requirements). It also supplements [Policy 905 Whistleblowers](#) and Indiana law concerning whistleblowing.

901.7 Procedures

The University President shall direct that procedures be developed to comply with this Policy.

901.8 Training

All individuals who have interactions with minors that are covered under this Policy shall undergo training as established by the University Office of Risk Management and by procedures promulgated under this Policy.

Recommendation: Approval of the proposed modifications to Policy 901 Programs Involving Minors.

3c8 Proposed Modifications to Policy 305 Faculty Appointment, Promotion, and Tenure.

Rationale: Add language in Section 305 Faculty Appointment, Promotion, and Tenure to be more inclusive and represent the diversity of our faculty and their teaching and service expertise. Under-represented faculty will often have scholarship and service goals and activities that are with publishers and organizations that may not be familiar to everyone in the academy. Despite a lack of familiarity, this scholarship may be internationally regarded, seminal in the domain of the field, or represent an organization that is not broadly known. The additions to Sections 305.2.1 Domains of Faculty Work (specifically to 305.2.1.2

Research/Scholarship/Creative Activity and 305.2.1.3 Service) serve to emphasize the greater variety of scholarship and service that the Faculty deem as contributive to the academy.

Section 305.3 Evaluations broadly emphasizes regularity and criteria of faculty evaluations. The addition of section 305.3.5 Rigorous and Equitable Evaluation serves to emphasize the importance that departments clearly delineate evidence that must be submitted to ensure equitable evaluations and to warn against potential bias that might arise when reviewing evidence.

The language added to Section 305.4 Peer Review Committees is purposeful to help reduce potential bias that might arise during faculty reviews by mandating training regarding bias for those involved in faculty reviews.

Proposed Modifications:

(Proposed additions appear in red and deletions appear in strikethrough.)

305.2.1.2 Research/Scholarship/Creative Activity. Research, scholarship, or creativity should be appropriate to the faculty member's discipline and in accordance with the standards and guidelines of the appropriate college and department/school. This may include original work focused on discovery and integration; and/or scholarship focused on teaching and learning; and/or the scholarship of application/engagement or inclusion that utilizes disciplinary methods and theories to address substantial problems. The intellectual products of faculty members' research/scholarship/creativity will necessarily be highly varied and take many forms. The review process that determines the professional value of such work should include people with disciplinary expertise. Each academic unit (normally the department) is responsible for determining the relative importance of research activities within the unit. Recognizing that faculty are frequently hired with research interests that are unfamiliar to their unit colleagues, faculty are encouraged to supplement the documentation and substantiation of their scholarship with appropriate external resources. Units are encouraged to have policies that recognize and foster such documentation.

305.2.1.3 Service. Service includes activities on behalf of the department/school, college, and University, as well as to the profession and the community. Community service includes discipline-related activities at the local, regional, national, and international levels. Each academic unit (normally the department) is responsible for determining the relative importance

of service activities within the unit and to delineate those levels to its faculty. Faculty who take on exceptional service responsibilities in support of the university's mission and strategic goals should be recognized for their efforts with an adjusted weighting of their service or other workload accommodations. To be considered exceptional, service may be intensive (focusing on an extraordinary contribution in a single area), extensive (with an extraordinary array of contribution), or both. It may also include being repeatedly called upon by the University to perform a particular form of service.

305.3.5 Rigorous and Equitable Evaluation Departments must specify what documents are required to be submitted by the candidate and may suggest additional documentation to provide the broadest context for evaluation of all aspects of faculty work. They must also specify how the documentation will be considered in the candidate's evaluation. All evaluators are encouraged to understand potential sources of bias and to be mindful when formulating evaluation narratives.

7

305.4 Peer Review Committees

Each department/school, and the college/library shall elect peer review committees of tenured faculty members and pre-tenure faculty and Instructors, when appropriate to evaluate the achievements of candidates for retention, promotion, and/or tenure. Chairpersons and deans shall not serve on these committees, and faculty members shall participate in no more than one (1) recommendation on a given case. It is the candidate's responsibility to present to reviewing bodies evidence of achievements in the related activities of teaching or librarianship; research, scholarship or creativity; and service in accordance with established criteria and standards of performance. Members of each review committee, department chairpersons, and administrators engaged in review at any level must have participated in training on biases in the evaluation of teaching, scholarship, and service within the preceding 5 years.

Recommendation: This information is provided to the Board of Trustees for information only. The administration plans to request approval of the policy at the July 2021 meeting of the ISU Board of Trustees.

3c9 Proposed Modifications to Policy 310 Faculty Duties and Responsibilities

Rationale: Revise Sections 310.1.3.1 and 310.1.3.2 to accurately represent the various modes of how instruction is evaluated and place the emphasis appropriately. This revision reverses the order in which 310.1.3.1 and 310.1.3.2 appear within the section about Methods of Instruction and serves to change the emphasis. There is significant national research that shows that faculty of color and female faculty are scored lower by students on student course evaluations than their white male counterparts. The way in which the current policy reads, heavy emphasis is placed upon the student course evaluations to evaluation quality of teaching.

The policy emphasizes the importance of instructional evaluation, and that high quality teaching is to be given high priority in faculty performance evaluations. The revision then continues to provide examples of the tools that faculty have to provide evidence, including chairperson and peer evaluations, other evidence of student success in the classroom, as well as student course evaluations. The policy revision continues to require that student course evaluations are completed and included in performance evaluations.

Proposed Modifications:

(Proposed additions appear in red and deletions appear in strikethrough.)

Specific or uniform methods of instruction are not prescribed. Faculty are expected to adapt their methods to the nature and content of each course. Selection and organization of content of particular courses and the development of departmental curricula are faculty responsibilities. Teaching methods are the responsibility of the individual faculty member.

~~**310.1.3.1 Course Evaluations.** The quality of teaching will be given high priority in performance evaluations. Multiple methods of evaluation are appropriate, but all courses must be evaluated by students using a common pool of items selected by the university, and if appropriate, the college and department; faculty are encouraged to supplement with items that assess the unique characteristics of their courses. Course evaluations will be collected via software purchased by the University. Results of course evaluations will be made available to the faculty member; summary results of the evaluations for each section will be made available to the appropriate Department Chair and academic Dean(s). (Note: Effective Fall 2015).~~

310.1.3.2-1 Instructional Evaluation. The quality of teaching will be given high priority in performance evaluations. Evidence of teaching effectiveness is required in the ~~pre-tenure and post-tenure/biennial~~ review of Regular Faculty. ~~While faculty~~ Faculty are encouraged to include peer and chairperson evaluations in their review documents as well as other evidence of student success. ~~S~~student evaluations as referenced ~~above~~ below (Section 310.1.3.24) must also be included. Similarly, department assessments of student course evaluations shall be submitted and considered in the annual review of Temporary Faculty (i.e. full- and part-time Lecturers, including those also holding an EAP or other staff position).

310.1.3.24 Student Course Evaluations. ~~The quality of teaching will be given high priority in performance evaluations.~~ Multiple methods of evaluation are appropriate, but all courses must be evaluated by students using a common pool of items selected by the university, and if appropriate, the college and department; faculty are encouraged to supplement with items that assess the unique characteristics of their courses. ~~Course evaluations will be collected via software purchased by the University.~~ Results of course evaluations will be made available to the faculty member; summary results of the evaluations for each section will be made available to the appropriate Department Chair and academic Dean(s). (Note: Effective Fall 2015).

Recommendation: This information is provided to the Board of Trustees for information only. The administration plans to request approval of the policy at the July 2021 meeting of the ISU Board of Trustees.

3d Nominating Committee Report/Election of Officers

The nominating committee met at 10:45 a.m. Friday, June 18, 2021 to develop a recommended slate of officers for 2021-2022 election including the chair, vice chair, secretary, and assistant secretary. The committee also recommends the appointment of the University Treasurer. The recommended slate is:

Chair:

Vice Chair:

Secretary:

Assistant Secretary:

University Treasurer:

Recommendation: Approve the slate of Board of Trustees officers and the appointment of the University Treasurer for 2021-2022, effective July 1, 2021.

3e Reaffirmation of Fiscal Year 2022 Meeting Dates and Approval of Fiscal year 2023 Meeting Dates

At its May 8, 2020 organizational meeting, the Board of Trustees approved meeting dates through fiscal year 2022. In keeping with a two-year schedule of meeting dates, the Board is being asked to reaffirm its meeting dates for fiscal year 2022 and approve meeting dates for fiscal year 2023.

Board of Trustees Meeting Dates

Fiscal Year 2022

July 29-30, 2021	Board of Trustees Retreat
October 22, 2021	Homecoming – October 23, 2021
December 10, 2021	Winter Commencement – December 11, 2021
February 17-18, 2022	
May 6, 2022	Annual Organizational Meeting Spring Commencement – May 7, 2022

Fiscal Year 2023

July 28-29, 2022	Board of Trustees Retreat
October 21, 2022	Homecoming – October 22, 2022
December 9, 2022	Winter Commencement – December 10, 2022
February 16-17, 2023	
May 5, 2023	Spring Commencement – May 6, 2023
June 15, 2023	Annual Organizational Meeting

Recommendation: Reaffirm the Fiscal Year 2022 meeting dates and approve the Fiscal year 2023 meeting dates.

3f Naming of the Richard W. Smith, Sr. and Dorothy Smith Conference Room

This item requests the Board of Trustees to approve naming of the Postmaster's Conference Room in Federal Hall the Richard W. Smith, Sr. and Dorothy Smith Conference Room in recognition of a \$25,000 gift from Dr. Kenneth L. Smith to support the operation and improvement of the Magna Carta Courtroom in Federal Hall.

Kenneth L. Smith grew up in Terre Haute. He attended Indiana State University and received his BS in Sociology in 1973 and his MS in Sociology in 1974. He continued his education in Florida; receiving a Master's degree in Economics from the University of South Florida. He earned his Doctorate from the University of California-Riverside.

The intent of the Dr. Smith is honor the memory of his father and step-mother, Richard W. Smith, Sr. and Dorothy Smith. Richard Smith was a long-time employee of the United States Postal Service and Dr. Smith has fond memories of visiting Federal Hall with his father. By creating this endowment, Dr. Smith desires to provide support to Indiana State University (ISU) for the operation and improvement of the Magna Carta Courtroom in Federal Hall and provide recognition of his father and step-mother.

Recommendation: Because the amount of the gift for this naming opportunity is consistent with University Naming Policy 665, leadership recommends naming the Richard W. Smith, Sr. and Dorothy Smith Conference Room in Federal Hall.

3g Naming of the Dr. Kenneth L. Smith and Theresa Katheryn (Klein) Smith Magna Carta Courtroom

This item requests the Board of Trustees to approve naming of the Magna Carta Courtroom in Federal Hall the Dr. Kenneth L. Smith and Theresa Katheryn (Klein) Smith Magna Carta Courtroom in recognition of a \$1,000,000 pledge from Dr. Kenneth L. Smith. The gift will support the creation of four new endowed scholarships to support the following areas – economics, finance, accounting and history.

Kenneth L. Smith grew up in Terre Haute. He attended Indiana State University and received his BS in Sociology in 1973 and his MS in Sociology in 1974. He continued his education in Florida; receiving a Master's degree in Economics from the University of South Florida. He earned his Doctorate from the University of California-Riverside. He has been a life-long educator in the fields of micro-economics, economics, finance and a student of history since his first travel abroad experience. Dr. Smith finished his career at the University of Texas-Dallas, Naveen Jindal School of Management where he taught finance and managerial economics. He was regularly published in banking, finance and economic journals.

Dr. Smith makes this gift in honor of the memory of his wife Theresa Kathryn (Klein) Smith. Dr. Smith and Theresa Klein were married on November 25, 1988. Theresa graduated Magna Cum Laude from University of North Texas with her Masters in 1988. Mrs. Smith worked as an international tax accountant for Corptax until her tragic passing in December 2019.

Dr. Smith makes this gift to support the areas in which he has had life-long passions—economics, finance, accounting, and history.

Dr. Smith has been fascinated with the Magna Carta mural since he toured the building as a second-grader. He believes the Magna Carta is an economic document which embodies the plaques in the courtroom—Justice, Equity, Law, Order, and Equality. He is honored to have he and his late-wife's names associated with this space at Indiana State University.

Recommendation: Because the amount of the gift for this naming opportunity is consistent with University Naming Policy 665, leadership recommends naming the Dr. Kenneth L. Smith and Theresa Katheryn (Klein) Smith Magna Carta Courtroom in Federal Hall.

3h Resolution Honoring Edward A. Pease

WHEREAS, Edward A. Pease has given distinguished service as a member of the Indiana State University Board of Trustees from 2008 to 2021; and

WHEREAS, Mr. Pease has exhibited exemplary leadership, enthusiasm, and interest in University activities during his tenure of service as Chair of the Board from 2018 to 2019, as Vice Chair from 2015 to 2018, and as Assistant Secretary from 2011 to 2012 and 2019 to 2021; and has contributed to the advancement of the University; and

WHEREAS, his many contributions have been of especial value in the development and enhancement of the University during his term as a Trustee; and

WHEREAS, as a Trustee, he has provided valuable advice to his Trustee colleagues and has given generously of his energy, loyalty, and talents to Indiana State University;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University President and Board of Trustees express grateful recognition, high commendation, and sincere best wishes to Edward A. Pease, for his many years of service.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

ADOPTED BY THE INDIANA STATE UNIVERSITY BOARD OF TRUSTEES THIS EIGHTEENTH DAY OF JUNE, TWO THOUSAND TWENTY-ONE.

Recommendation: Approval of the resolution in recognition of service to the Indiana State University Board of Trustees by Edward A. Pease.

3i Resolution Honoring Casey J. Phillips

WHEREAS, Casey J. Phillips has given distinguished service as a member of the Indiana State University Board of Trustees from 2019 to 2021; and

WHEREAS, Mr. Phillips has exhibited exemplary leadership, enthusiasm, and interest in University activities during his tenure of service as a trustee and a member of the Board's Finance Committee; and has contributed to the advancement of the University; and

WHEREAS, his many contributions have been of especial value in the development and enhancement of the University during his term as a Trustee; and

WHEREAS, as a Trustee, he has provided valuable advice to his Trustee colleagues and has given generously of his energy, loyalty, and talents to Indiana State University;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University President and Board of Trustees express grateful recognition, high commendation, and sincere best wishes to Casey Phillips, for his service.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

ADOPTED BY THE INDIANA STATE UNIVERSITY BOARD OF TRUSTEES THIS EIGHTEENTH DAY OF JUNE, TWO THOUSAND TWENTY-ONE.

Recommendation: Approval of the resolution in recognition of service to the Indiana State University Board of Trustees by Casey J. Phillips.

3j Resolution Honoring Jeffrey W. Taylor

WHEREAS, Jeffrey W. Taylor has given distinguished service as a member of the Indiana State University Board of Trustees from 2013 to 2021; and

WHEREAS, Mr. Taylor has exhibited exemplary leadership, enthusiasm, and interest in University activities during his tenure of service as Chair of the Board from 2019 to 2021, as Vice Chair from 2018 to 2019, as Secretary from 2016 to 2018; and as chair of the Board's Finance Committee from 2015 to 2019; and has contributed to the advancement of the University; and

WHEREAS, his many contributions have been of especial value in the development and enhancement of the University during his term as a Trustee; and

WHEREAS, as a Trustee, he has provided valuable advice to his Trustee colleagues and has given generously of his energy, loyalty, and talents to Indiana State University;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University President and Board of Trustees express grateful recognition, high commendation, and sincere best wishes to Jeffrey W. Taylor, for his many years of service.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

ADOPTED BY THE INDIANA STATE UNIVERSITY BOARD OF TRUSTEES THIS EIGHTEENTH DAY OF JUNE, TWO THOUSAND TWENTY-ONE.

Recommendation: Approval of the resolution in recognition of service to the Indiana State University Board of Trustees by Jeffrey W. Taylor.

3k Appointment of Finance Committee Chair and Members

The 2021-22 Chair of the Board of Trustees will appoint the 2020-2021 Chair of the Finance Committee and appoint two additional trustees to serve on the committee. No board action is required.

2021-22 Finance Committee Chair:

2021-22 Finance Committee Members (2):

3I Honorary Naming of Fifth Street

The University Administration would like to recommend the honorary naming of Fifth Street from Cherry Street north to Tippecanoe Street as “*Ambassador Cynthia Shepard Perry Way.*” The honorary naming would recognize the long and distinguished career of a Terre Haute native and ISU graduate who was selected by three United States Presidents to represent our nation on the international level. President Deborah J. Curtis met recently with alumni who have expressed interest in recognizing Dr. Cynthia Shepard Perry in this prominent and visible manner.

Background of Issue:

Dr. Cynthia Shepard Perry grew up in the segregated community called the Lost Creek Settlement located just outside of Terre Haute. After graduating from high school in 1946, she married and started a family while also working in banking and for IBM, the computer hardware company. She later won a scholarship to Indiana State where she earned her bachelor’s degree in political science in 1968. She went on to earn a doctorate in international education from the University of Massachusetts in 1972. As part of her doctoral program she worked with former Peace Corps volunteers who had served in Africa to develop and test African Studies curricula for public schools as a way to improve race relations.

After completing her doctoral program, Dr. Shepard Perry began a distinguished career in education, consulting and diplomacy. On the academic side, she held prominent positions at the University of Massachusetts Amherst, the University of Nairobi in Kenya, Texas Southern University, and Texas Women’s University.

She also served in several leadership positions at the international level including on the staff of the United Nations Economic Commission for Africa in Ethiopia. In 1982, President Ronald Reagan appointed her as the chief of the Education and Human Resources Division in the Africa Bureau of the United States Agency for International Development.

In 1986, President Reagan asked her to serve as the U.S. Ambassador to Sierra Leone. In 1990, President George H.W. Bush appointed her as the United States Ambassador to Burundi a position she held until 1993. In 2001, President George W. Bush appointed her as the U.S. Executive Director of the African Development Bank in Abidjan, Ivory Coast and later, Tunis, Tunisia. She held this position until she retired in 2007.

Dr. Perry was recognized with Indiana State University’s Distinguished Alumni Award in 1987, the same year she received the NAACP President’s Award. She also holds an honorary doctorate and a Distinguished Alumni Award from the University of Massachusetts

Dr. Cynthia Shepard Perry is undeniably one of the most prominent citizens to come from Terre Haute and graduate from Indiana State University. She has made a measurable impact on improving race relations both within our nation and around the world and served with distinction as a representative of our country in numerous capacities.

If approved, this will be an honorary naming marked with appropriate signage. As an honorary naming, the actual street addresses along this stretch of Fifth Street will not be adjusted for public safety purposes. Indiana State University assumed ownership and responsibility for this portion of Fifth Street through an agreement with the City of Terre Haute in 2011.

Recommendation:

This item is presented for information at the June 18, 2021 Board of Trustees meeting. The administration intends to bring it to the July 30, 2021 Board of Trustees meeting for action.

4a Purchasing Report

Purchase Order Activity for Period April 15, 2021 to May 26, 2021

Purchases Over \$50,000

Sole Source, Modifications Made To Software By Original Software Designer

Instructure Inc	P0088679	Flexible Services Software Modifications	\$206,666.67
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4b Vendor Report

The following vendors have accumulated purchases from the University for the time period April 1-30, 2021 (Fiscal Year) in excess of \$250,000:

Lyrais	\$ 254,640	Library Electronic Database Subscriptions
CDI Inc	\$ 273,333	Dreiser Hall Renovation; Utility Tunnel Repairs; Tirey Hall Heritage Ballroom & Lounge Renovation
Ricoh USA Inc	\$ 330,657	Printing Costs (Per Copy Charges and Print Jobs)/Printer Purchases
Union Associated Physicians Clinic LLC	\$ 379,846	Student Health Center Services
Delta Cooling Towers Inc	\$ 387,115	Central Chilled Water Tower Replacement
Sycamore Insurance Assoc LLC	\$ 1,091,436	General Liability Insurance & Multimedia Liability Policies

Previously Reported Vendors with Purchases Exceeding \$250,000 in Fiscal Year 2021:

Otis Elevator	\$ 300,569	Maintenance Agreement for Campus Elevators; Elevator Repairs
Blackboard Inc	\$ 330,755	Blackboard Software Maintenance & Storage
Nalco Company	\$ 333,296	Water Purification Chemicals
Sycamore Engineering Inc	\$ 339,262	Various Electrical & HVAC Repairs
HEF Services Inc	\$ 340,611	Exterior Lighting & Camera Projects; Telecommunications Upgrades
Ratio Architects Inc	\$ 352,971	Hulman Center Renovation; Sycamore Dining Renovation
Key Government Finance Inc	\$ 386,000	Networking Software Maintenance Agreement
Ellucian Company LP	\$ 405,290	Banner Software Maintenance
Ebsco Subscription Services	\$ 414,538	Library Electronic Database Subscriptions
Indiana-American Water Company	\$ 422,647	Water Utility Payments
Rural Health Innovation Collaborative	\$ 435,069	Partner Contribution for Simulation Center Operational Expenses
Bob McCloskey Insurance	\$ 444,400	Student Athlete Medical Insurance
Barnes & Noble Booksellers	\$ 463,961	Textbook Scholarships
Browning Day Mullins Dierdorf Inc	\$ 483,058	Architectural Services for Dreiser Hall Renovation
Williams Aviation LLC	\$ 495,753	Maintenance & Repairs of Airplanes for Flight Academy
Dell Inc	\$ 627,194	Laptop Scholarships; General Campus Computer Equipment
Pepper Construction Co of Indiana LLC	\$ 667,252	Sycamore Dining Renovation
McGuire Excavating and Truck	\$ 670,959	Lincoln Quad Demolition
EAB Global Inc	\$ 688,391	Student Marketing Programs
Delta Dental Plan of Indiana	\$ 757,031	Dental Claims Reimbursements
Unum Life Insurance Company of America	\$ 832,415	Life and Long Term Disability Insurance
Epic Insurance Midwest	\$ 946,585	Commercial Property Insurance Policy
City of Terre Haute	\$ 1,048,961	Sewage Utility Payments; Campus Fire Protection
EDF Energy Services LLC	\$ 1,192,009	Natural Gas Purchases
500 Wabash Housing LLC	\$ 1,279,450	500 Wabash Lease Payments
Associated Roofing Professionals Inc	\$ 1,339,791	Various Roof Repairs; Root Hall Roof Replacement; Burford Hall Roof Replacement
AmWins/NEBCO Group Benefits	\$ 1,502,853	Retiree Insurance Coverage
CVS Pharmacy Inc	\$ 3,991,626	Prescription Drug Coverage
Duke Energy	\$ 5,027,018	Electricity Utility Payments
Sodexo Inc and Affiliates	\$ 8,927,351	Dining and Catering Services
TIAA CREF	\$ 9,734,058	Retirement Contributions
Anthem Life Insurance Company	\$ 12,465,532	Health Care Benefits and Reimbursements of Medical Claims
Hannig Construction Inc	\$ 13,114,853	Hulman Center Renovation; Dreiser Hall Renovation; Parking Lot Repavement

4c Faculty Personnel

FACULTY

Appointments

Eun Hye Yi; Assistant Professor, Department of Social Work; Ph.D., Indiana University-Purdue University-Indianapolis; salary \$65,000 per academic year.

Instructor Appointments of 2-5 years – 2021-2022 Academic Year

(Effective August 1, 2021 unless otherwise noted)

Jared Hancock; Instructor, Department of Chemistry and Physics; Ph.D., Brigham Young University Utah; salary \$42,500 per academic year.

Nancy Hudlun; Instructor, School of Nursing; M.S.N., Indiana State University; salary \$50,500 per academic year.

Emily Payne; Instructor, School of Nursing; D.N.P., Capella University; salary 48,500 per academic year.

Temporary Full-Time Faculty for 2021-2022 Academic Year (Unless Stated Otherwise)

Joe Eckerle; Full-Time Lecturer, Department of Built Environment; M.S., Norwich University; salary \$60,600 per academic year.

Blake Reed; Full-Time Lecturer, Department of Accounting, Finance, Insurance and Risk Management; J.D., Valparaiso University; salary \$50,000 per academic year.

Change of Status and/or Pay Rate

Diana Hews; Professor Emerita, Department of Biology; phased retirement stipend of \$45,712.50; for the 2021-2022 academic year.

James Wurtz; from Associate Professor, Department of English, to Chairperson and Associate Professor, Department of English; chair supplement of \$2,100 per month, effective August 1, 2021.

Tarek Zaher; Professor & Coordinator MSIFC Conference, Finance, Insurance and Risk Management; supplement of \$600 per month, prorated for the appointment period of January 1, 2021, through May 31, 2021.

Emeriti

Rosetta Haynes; Professor Emerita, Department of English; effective June 1, 2021.

Separations

Susan Frey; Librarian, Library Services; effective June 17, 2021.

Steve Hayden; Assistant Professor, Department of Teaching & Learning; effective May 31, 2021.

Sandra Kohler; Assistant Professor, Department of Languages, Literatures and Linguistics; effective May 31, 2021.

Donald Shorter; Instructor, Department of Languages, Literatures and Linguistics; effective May 31, 2021.

Alexandra Signor; Instructor, School of Music; effective May 31, 2021.

Anthony Walker; Associate Professor, Department of Applied Health Sciences; effective May 31, 2021.

4d Other Personnel

NON-EXEMPT

Appointments

Kylie Booe; Student Services Assistant II, Asst & Assoc Dean Students; \$14.51 per hour; effective May 24, 2021.

Cathy Contri; Administrative Assistant I, Community School of the Arts; \$13.50 per hour; effective June 1, 2021.

Cora Copeland; Custodian I, Reeve Hall Housing; \$11.40 per hour; effective June 1, 2021.

Joseph Bosworth; Student Services Assistant II, Assoc VP Finance Asst Treasurer; \$14.51 per hour; effective April 19, 2021.

Joe Harpold; Collections/Perkins Loan Spec, Assoc VP Finance Asst Treasurer; \$16.89 per hour; effective May 17, 2021.

Sherri Snow; Custodian I, Custodians; \$11.40 per hour; effective April 19, 2021.

Change in Status and/or Pay Rate

Promotion

Taylor Bayless; Enrollment Management Spec, Admissions and High Schl Relations to Administrative Assistant II, Kinesiology Recre & Sport; \$15.40 per hour; effective May 17, 2021.

Kellie McCain; Admissions Processing Spec, Admissions and High Schl Relations to Administrative Assistant II, Bureau of School Services; \$18.80 per hour; effective May 31, 2021.

Robert Watters; Maintenance Mechanic, Sandison Housing to Senior Maintenance Mechanic, Mechanical Trades; \$17.33 per hour; effective April 26, 2021.

Kelly Wright; Administrative Assistant III, Dean, College of Arts & Sciences to Dean's Assistant, Dean, College Health & Human Svcs; \$21.99 per hour; effective May 28, 2021.

Reclassifications/Title Changes

Patricia Bolton, Administrative Assistant I to Computer Operator II, Office of Information Technology; \$17.46 per hour; effective May 1, 2021.

Retirements

Randall Coopridger; Auto Maintenance Mechanic, Garage; effective June 11, 2021.

Michael Eldred; Police Officer, Public Safety Department; effective August 18, 2021.

Beverly Grubb; Dean's Assistant, Library Services; effective April 30, 2021.

Mary Kelly; Administrative Assistant II, Career Center; effective June 30, 2021.

Diana Kemp; Financial Aid Processing Spec, Student Financial Aid; effective May 14, 2021.

Jan Krackenberger; Administrative Assistant II, Department of Teaching & Learning; effective June 30, 2021.

Julia Lee; Administrative Assistant III, University Marketing; effective May 14, 2021.

Michael Myers; Custodian I, Custodians; effective May 7, 2021.

Lu Ann Reynolds; Administrative Assistant II, HMSU-Operations; effective May 7, 2021.

Carol Vanatti; Library Associate II, Library Services; effective June 28, 2021.

Separations

Melisa Allen; Administrative Assistant II, Bureau of School Services; effective April 30, 2021.

Evan Benko; Custodian II, Maehling Terrace Univ Apartments; effective April 29, 2021.

Paul Cameron; Police Officer, Public Safety Department; effective June 5, 2021.

Marvin Elmore; Enrollment Management Spec, Admissions and High Schl Relations; effective April 23, 2021.

Rita Hendrix; Administrative Assistant I, Marketing and Operations; effective May 28, 2021.

Linda Holcomb; Custodian II, Campus Recreation; effective April 22, 2021.

James Jones; Utility Worker I, Utility; effective May 14, 2021.

Mark Jones; Custodian I, Custodians; effective May 7, 2021.

Denise Love; Administrative Assistant III, ISU Equity Diversity Inclusion; effective April 9, 2021.

Lisa Miller; Dean's Assistant, Dean, College Health & Human Svcs; effective May 28, 2021.

Abigail Minger; Administrative Assistant I, Applied Clinical & Educ Sciences; effective June 1, 2021.

Linda Niemiec; Administrative Assistant I, Center for Teaching Excellence; effective May 28, 2021.

Karen Pennington; Administrative Assistant II, School of Nursing; effective May 7, 2021.

Rebecca Poindexter; Student Services Assistant II, Applied Clinical & Educ Sciences; effective April 23, 2021.

Troy Randolph; Lead Events Setup Technician, HMSU-Operations; effective April 4, 2021.

Joyce Scank; Custodian I, Sycamore Housing; effective May 3, 2021.

Reilly Teal; Police Officer, Public Safety Department; effective March 21, 2021.

David Treash; Senior Maintenance Mechanic, Mechanical Trades; effective May 3, 2021.

Craig Wright; Police Officer, Public Safety Department; effective May 3, 2021.

NON-EXEMPT PROFESSIONAL

Appointments

Jacob Barton; Marketing Assistant, University Marketing; B.S., Indiana State University; \$19.75 per hour; effective May 10, 2021.

Andre Harden; Info Ctr Consultant Trainee RR, Office of Information Technology; \$16.89 per hour; effective April 18, 2021.

Retirements

Pamela Allison; Personnel Coordinator, VP and Provost Office; effective May 14, 2021.

Paula Forbes; Access Services Manager, Library Services; effective May 14, 2021.

Separations

Geoffrey Koester; Res Life Hall Coord Req Reap, Residential Life Programming; effective April 23, 2021.

Brandon Majors; Simulation Technologist, Dean, College Health & Human Svcs; effective May 14, 2021.

Levi Mock; Admissions Counselor, Admissions and High Schl Relations; effective April 14, 2021.

Blane Mynatt; Admissions Counselor, Admissions and High Schl Relations; effective April 22, 2021.

Jordan Shaver; Univ Scholar Off Systems Coord, Student Financial Aid; effective April 26, 2021.

Betsy Simon; Junior Content Strategist, University Marketing; effective May 27, 2021.

Brittany Walsh; Res Life Hall Coord Req Reap, Residential Life Programming; effective June 30, 2021.

EXEMPT

Appointments

Christina Barnes; Clinical Simulation Specialist, Dean, College Health & Human Svcs; A.S., Ivy Tech Comm Clg-Terre Haute; salary \$62,000 per fiscal year; effective April 26, 2021.

Kait Bedel; Student Employment Prog Coord, Career Center; B.S., Taylor University; salary \$36,056 per fiscal year; effective May 10, 2021.

Jeffrey Gardner; Fiscal Operations Director, Assoc VP Finance Asst Treasurer; B.S., Indiana State University; salary \$51,000 per fiscal year; effective May 3, 2021.

Daniel Jones; Broadcast Engineer, Office of Information Technology; B.A., Eastern Illinois University; salary \$53,703 per fiscal year; effective June 1, 2021.

Temporary Appointments

Mitsuko Korobkin; Postdoc Research Assoc – RR, Physics; Ph.D., Louisiana State University; salary \$59,730 per fiscal year; effective May 3, 2021 through February 15, 2022.

Change in Status and/or Pay Rate **Promotion/Transfers**

Christopher Allen; from Computer Operator II to Computer Operations Manager, Office of Information Technology; salary \$52,221 per fiscal year; effective May 3, 2021.

Joshua Elmore; University College Adviser to Univ College Adviser Proj Succ, Dean University College; salary \$37,000 per fiscal year; effective May 17, 2021.

Olivia Finley; University College Adviser to Univ College Adviser Proj Succ, Dean University College; salary \$37,000 per fiscal year; effective May 17, 2021.

Jennifer McClure; Ctr Glob Eng Immig Stu Advisor to Immigration and Study Abrd Adv, Center for Global Engagement; salary \$42,035 per fiscal year; effective April 1, 2021.

Tamela Rees; University College Adviser, Dean University College to Coord Med Lab Sci & Rur Hlth, Dean, College of Arts & Sciences; salary \$42,372 per fiscal year; effective June 1, 2021.

Randa Wells; Stu Fin Aid Assc Dir-Outr/Trai, Student Financial Aid to Enroll Mgmt Comm Ctr Director; Admissions and High Schl Relations; salary \$57,000 per fiscal year; effective May 15, 2021.

Reclassifications/Title Changes

Ronald Payne; Admissions Assc Dir-Communicat to Admissions Assc Dir-Systems, Admissions and High Schl Relations; salary \$60,543 per fiscal year; effective May 15, 2021.

TJ Rood; Web and Brand Comm Director to Web Director, University Marketing; effective April 5, 2021.

Retirements

Kevin Barr; Purch Central Recvg Dir, Purchasing; effective June 30, 2021.

Susan Johnson; Academic Advising Exec Dir, Dean University College; effective July 9, 2021.

Separations

Stephanie Beld-Steichen; Res Life Area Coord Req Reap, Residential Life Programming; effective May 21, 2021.

Cary Burch; Graduate Education Sys Analyst, College of Grad & Professional Stds; effective April 30, 2021.

Sarah Campbell; Res Life Area Coord Adm Sp Pro, Residential Life Programming; effective May 19, 2021.

Kathy Endress; Developme Math Educator 10 Mon, Mathematics & Computer Science; effective May 31, 2021.

Brooklyn Harrison; Senior Financial Analyst, Assoc VP University Controller; effective April 30, 2021.

Ashley Hartman; Business Intelligence Spec, Office of Information Technology; effective May 31, 2021.

Nicholas Horman; Athletic Trainer I, Ctr for Sports Medicine & Perform; effective June 4, 2021.

Bonnie Huckaby; Res Life Area Coord Req Reap, Residential Life Programming; effective June 30, 2021.

Lauren Michael; Cust Srv/Qual Assur Manager RA, Office of Information Technology; effective May 14, 2021.

Jerald Monds; Hardware & Software Integrator, Office of Information Technology; effective June 1, 2021.

Kane Saylor; Sr Flight Instructor Req Reap, Aviation Technology; effective May 13, 2021.

Daniel Zakka; Web Architect, University Marketing; effective April 5, 2021.

Yan Zhang; Fin/Adm Exec Dir - Univ Adv, Foundation Financial Svcs; effective June 30, 2021.

Stipend

Craig Enyeart; Sti Intrm Assc Dean of Student, Asst & Assoc Dean Students; stipend extended through June 30, 2021.

Amanda Hobson; Intrm Dean of Student, Asst & Assoc Dean Students; stipend extended through June 30, 2021.

Andrew Kellett; Intrm Dir Purch & Ctl Rec, Purchasing; stipend of \$15,000 per fiscal year; effective July 1, 2021.

Robert Andy Morgan; Intrm VP Student Affairs, VP for Student Affairs; stipend extended through June 30, 2021.

Stephen Patton; Sti Interim Assoc Dean, Library Services; stipend of \$5,004 per fiscal year; effective May 9, 2021 through May 8, 2022.

ATHLETICS

Appointments

Zak Boisvert; Asst Coach, Men's Basketball, Athletics-Mens Basketball; B.A., Fordham University; salary \$79,000 per fiscal year; effective May 1, 2021 through March 31, 2022.

Matt Cline; Basketball Operations Director, Athletics-Mens Basketball; M.S., Florida State University; salary \$40,000 per fiscal year; effective May 3, 2021.

Deidra Johnson; Assc Hd Coach, Wmn's Bsktball, Athletics-Womens Basketball; B.S., Oklahoma State University; salary \$80,000 per fiscal year; effective May 12, 2021 through March 31, 2022.

Chad Killinger; Head Coach, Women's Basketball, Athletics-Womens Basketball; M.S., United States Sports Academy; salary \$133,000 per fiscal year; effective April 21, 2021 through March 31, 2022.

Clint Williams; Asst Coach, Women's Basketball, Athletics-Womens Basketball; B.S., Tuskegee University; salary \$60,000 per fiscal year; effective May 3, 2021 through March 31, 2022.

Separations

Brittany Christian; Asst Coach, Women's Basketball, Athletics-Womens Basketball; effective April 30, 2021.

Matt Cline; Basketball Operations Director, Athletics-Mens Basketball; effective May 11, 2021.

Kyler Ludlow; Assc Ath Dir - Comm/Dig Conten, Athletics-Sports Information; effective April 13, 2021.

Kareem Richardson; Asst Coach, Men's Basketball, Athletics-Mens Basketball; effective May 3, 2021.

James Schmeits; Basketball Operations Director, Athletics-Mens Basketball; effective April 30, 2021.

Jazmone Turner; Asst Coach, Women's Basketball, Athletics-Womens Basketball; effective April 30, 2021.

Stipend

Timothy McCaughan; Sti Intrm Assoc AD-Comm/Dig Co, Athletics-Sports Information: stipend of \$20,400 per fiscal year; effective April 1, 2021 through May 31, 2021.

4e Grants and Contracts

1. Indiana Economic Development Corporation, Fund No. 549401, Proposal No. 21-019
An agreement in the amount of \$99,436.88 has been received from Indiana Economic Development Corporation for the project entitled, "West Central Indiana Small Business Development Center-Federal," under the direction of Courtney Chipol, West Central Indiana Small Business Development Center, for the period January 1, 2021 through December 31, 2021.
2. Indiana Economic Development Corporation, Fund No. 549402, Proposal No. 21-019
An agreement in the amount of \$90,781.55 has been received from Indiana Economic Development Corporation for the project entitled, "West Central Indiana Small Business Development Center-State," under the direction of Courtney Chipol, West Central Indiana Small Business Development Center, for the period January 1, 2021 through December 31, 2021.
3. U.S. Fish and Wildlife, Fund No. 549414, Proposal No. 21-048
An agreement in the amount of \$50,000.00 has been received from U.S. Fish and Wildlife for the project entitled, "Monitoring North Carolina's Only Known Population of Gray Bats," under the direction of Brienne Walters, Department of Biology, for the period April 1, 2021 through March 31, 2022.
4. Union Hospital, Fund No. 549417, Proposal No. 21-078
An agreement in the amount of \$21,340.00 has been received from Union Hospital for the project entitled, "Clinical Affiliation and Graduate Assistantship," under the direction of Kenneth Games, Department of Applied Medicine and Rehabilitation, for the period August 1, 2021 through July 31, 2022.
5. Vigo County Local Coordinating Council, Fund No. 549418, Proposal No. 21-065
An agreement in the amount of \$3,000.00 has been received from Vigo County Local Coordinating Council for the project entitled, "Indiana State University Drone Program," under the direction of Michele Barrett, Department of Public Safety, for the period January 1, 2021 through December 31, 2021.
6. American Ornithological Society, Fund No. 549419, Proposal No. 21-068
An agreement in the amount of \$1,000.00 has been received from American Ornithological Society for the project entitled, "Investigating Food Resource Disparities Between Ecological Niches in a Polymorphic Bird With Alternative Life-History Strategies (Zonotrichia Albicollis)," under the direction of Nicholas Gabry, Department of Biology, for the period May 1, 2021 through April 30, 2022.
7. ISU Foundation, Fund No. 549415 & 549416, Proposal No. 21-100
An agreement in the amount of \$55,231.01 has been received from Indiana State University Foundation for the project entitled, "Fannie & Benjamin Blumberg 2021-

2022,” under the direction of Carol Wetherell, Blumberg Center, for the period July 1, 2021 through June 30, 2022.

8. Department of Health and Human Services – Health Resources and Services Administration, Fund No. 549420, Proposal No. 19-052

An agreement in the amount of \$290,472.00 has been received from Department of Health and Human Services – Health Resources and Services Administration for the project entitled, “Physician Assistant Training in Primary Care,” under the direction of John Pommier, Department of Applied Medicine and Rehabilitation, for the period July 1, 2021 through June 30, 2022.

9. US Department of Education, Fund No. 549363, Proposal NA

Additional appropriations in the amount of \$13,390,850.00 have been received from US Department of Education for the project entitled, “Education Stabilization Fund – Indiana State University’s Certification and Agreement for Institutional Portion of Higher Education Emergency Relief Fund,” under the direction of Diann McKee, Vice President – Finance and Administration, for the period May 7, 2020 through May 6, 2021.

4f Agreements			
Signature Date	Contract Type	Name	State
05/26/21	Affiliation Agreement	Mercer Health	Ohio
05/26/21	Affiliation Agreement	Aspirus Inc.	Wisconsin
05/25/21	Speaker Agreement	The College Agency	Indiana
05/25/21	Speaker Agreement	Record-A-Hit Entertainment	Indiana
05/24/21	Affiliation Agreement	Reach Services	Indiana
05/18/21	Affiliation Agreement	Kingston Healthcare	Ohio
05/18/21	Affiliation Agreement	Easter Seals Rehabilitation Center	Indiana
05/17/21	Speaker Agreement	Record-A-Hit Entertainment	Indiana
05/17/21	Affiliation Agreement	Indiana University Health Inc	Indiana
05/14/21	Affiliation Agreement	Memorial Hermann Health System TX	Texas
05/14/21	Affiliation Agreement	Mercy Health Cincinnati LLC	Ohio
05/13/21	Affiliation Agreement	Illinois Bone & Joint Institute Addendum	Illinois
05/12/21	Affiliation Agreement	Prairie Ridge Health Inc Addendum	Wisconsin
05/10/21	Affiliation Agreement	Paragon Rehabilitation	Kentucky
05/06/21	Affiliation Agreement	Walter Reed National Military Med Center-Amendment	Maryland
05/06/21	Affiliation Agreement	Fox Rehabilitation Services	New Jersey
05/05/21	Affiliation Agreement	The Carle Foundation	Illinois
05/05/21	Affiliation Agreement	Illinois Bone and Joint Institute LLC	Illinois
05/05/21	Affiliation Agreement	Prairie Ridge Health	Wisconsin
05/04/21	Affiliation Agreement	American Senior Communities	Indiana
04/29/21	Affiliation Agreement	Ensign The Pines Post Acute	Wisconsin
04/27/21	Affiliation Agreement	Coffee Clutch Counseling Services LLC	Indiana
04/21/21	Affiliation Agreement	Rehabilitation Hospital of Indiana	Indiana
04/21/21	Affiliation Agreement	DaVita Dialysis Contracting LLC Addendum	Indiana

4g Board Representation at University Events

Events Requiring Board Representation

July 29-30, 2021	Board of Trustees Retreat, State Room, Tirey Hall
September 23, 2021	President's Fall Address, Hulman Center
October 22, 2021	Board of Trustees Meeting, State Room, Tirey Hall
October, 23, 2021	Homecoming, Memorial Stadium

Optional Events

June 19, 2021, 1:00-3:00 p.m.	Juneteenth Celebration, Charles E. Brown African American Cultural Center, 301 N 8 th Street (In person or virtual) – Please see virtual instructions below
August 6, 2021	Tried and True Annual Athletics Award Celebration, Hulman Center (Ticketed event)
August 23, 2021	President Scholars Golf Outing, Brickyard, Speedway, IN (Ticketed event)

Please find a full listing of University events at the following link:
<http://www.indstate.edu/all-events>

If you are planning to attend any of these events, please contact Kay Ponsot at (812)237-7768 or kay.ponsot@indstate.edu so that the appropriate arrangements can be made.

Juneteenth Celebration Zoom link is below & Facebook Live is planned.

Topic: ISU AACC JUNETEENTH CELEBRATION
Time: Jun 19, 2021 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://indstate-edu.zoom.us/j/93642944589?pwd=ekhEajBpTEF5bXF1ZG1ZR1VtVDBRZz09>

Meeting ID: 936 4294 4589

Passcode: AACC21

One tap mobile

+13017158592,,93642944589#,,,,*422810# US (Washington DC)

+13126266799,,93642944589#,,,,*422810# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 936 4294 4589

Passcode: 422810

4h In Memoriam

IN MEMORIAM: Mr. Paul Redenbarger

WHEREAS, Mr. Paul Redenbarger, retired Storekeeper from Purchasing Department, died on the fourth day of April two thousand and twenty one and;

WHEREAS, Mr. Paul Redenbarger, had given loyal and devoted service to Indiana State University for 19 years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees.

IN MEMORIAM: Dr. William Moates

WHEREAS, Dr. William Moates, retired Assc Professor in the Department of Management Information System of Indiana State University, died on the 20th day of April two thousand and twenty one; and

WHEREAS, Dr. William Moates had given loyal and devoted service to Indiana State University for twenty three years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees.

IN MEMORIAM: Ms. Barbara Fields

WHEREAS, Ms. Barbara Fields, retired Custodian Worker I in Facilities Management, died on the twenty-fifth day of April two thousand and twenty one; and

WHEREAS, Ms. Barbara Fields had given loyal and devoted service to Indiana State University for ten years and had gained the respect and affection of those who knew her as a co-worker and friend; and

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees.

IN MEMORIAM: Mr. Joseph Church

WHEREAS, Mr. Joseph Church, retired Custodial Worker I from Facilities Management, died on the fourth day of May two thousand and twenty one and;

WHEREAS, Mr. Joseph Church, had given loyal and devoted service to Indiana State University for 10 years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees.

IN MEMORIAM: Dr. Joe Duncan

WHEREAS, Dr. Joe Duncan, retired Assistant Professor in the Department of Communication of Indiana State University, died on the 4th day of June two thousand and twenty-one; and

WHEREAS, Dr. Joe Duncan had given loyal and devoted service to Indiana State University for forty-one years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees.