

## READ ME FIRST - INSTITUTIONAL BIOSAFETY COMMITTEE (IBC)

The [Institutional Biosafety Committee](#) helps to ensure the safety of researchers and the general public while biological and biomedical research is being conducted. IBC protocols should be submitted for work with recombinant DNA and/or transgenic animals (Federally mandated), ALL human body fluids, tissues and/or cells, human pathogens, potential pathogen sources or other potentially infectious materials [OPIM](#). OPIMS may be defined as anything that can potentially spread disease, or in any other way cause harm, to a researcher or the general public. This includes [zoonotic](#) sources. Animal researchers filing [IACUC](#) protocols will be referred to the IBC when potential biosafety concerns exist. Likewise, [IRB](#) will refer protocols when potential biosafety concerns exist.

### Submission of protocols

- Submit through [IRBNet](#) and selecting the ISU Biosafety Committee among the three committees of IACUC, IBC, and IRB.
- Application forms are under *Forms and Templates*.
  - One form for Recombinant DNA research (Recombinant or SNA Registration Form)
  - Another form for the biological hazards including the OPIMs (Biological Registration Form)
- The PI must be a ISU regular faculty member.
  - [CITI Program Training](#) is required for all personnel (minimum Basic Biosafety Training Module and Responsible Conduct of Research)
  - PI is responsible for and must be aware of the details of the project, involved in the training and responsible for the oversight of the project.
- IBC approval is granted for five years.
  - Reminder email will be sent 30 days prior to each anniversary of approval and annual reports are required.
  - Approved protocols are not renewable – submit renewal as new application
  - Forms are available on IRBNet.
  - Regular inspections are conducted by the Office of Environmental Safety (OES).
  - Any releases or exposures to recombinant DNA or other biohazardous material must be reported to IBC and EHS as soon as can be safely done. Failure to do so in a timely fashion may lead to suspension of research privileges.

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**Approved 09-12-2022**

- For questions please contact the IBC Chair or Vice Chair
  - <https://www.indstate.edu/biosafety>