## **Guidelines for Big Blue Fridays and specially designated Spirit Days**

Fridays on the Indiana State University campus have been designated as Big Blue Fridays, and staff members are encouraged to wear "business casual" dress that includes ISU Blue and/or ISU-Branded attire on these days.

Business casual includes golf shirts, ISU T-shirts and sweatshirts accompanied by slacks or khakis. Business casual does NOT include the following:

- Denim pants of any color (except on specially designated spirit days detailed below)
- Collegiate apparel other than Indiana State University
- Athletic shoes
- Flip-flops
- Halter tops
- Sweatpants
- Shorts

However, jeans (of an appropriate nature) will be allowed during specially designated Spirit Days which occur on days when there are fewer people on campus or in conjunction with a special event such as the Welcome Back picnic. The designated Spirit Days are:

- Welcome Back picnic day
- Friday of Homecoming weekend
- Wednesday before Thanksgiving
- Last work day before Winter Recess begins
- Friday before Spring Break
- Friday during Spring Break
- Friday before Memorial Day
- Last work day before the Fourth of July

**PLEASE NOTE:** There will be times when employees will not be able to participate in the business casual attire of Big Blue Fridays or the casual day attire of the special Spirit Days due to their responsibilities and/or events or meetings taking place. Supervisors have the discretion to determine if participation is allowed or to establish other guidelines regarding attire based upon the requirements of the job. These guidelines do not impact the wearing of nametags or identification tags as required by some areas.