

# Indiana State University Institutional BioSafety Committee

## MEETING MINUTES

June 16, 2025

Teams

The meeting was called to order on June 16, 2025 at 4:04 PM and a quorum was present.

### ATTENDANCE

#### Voting Members Present:

Deborah Baker  
Scott Canfield  
Kyu Hong Cho  
Richard Fitch  
Justin Miller  
Kristopher Schwab

#### Non-Voting Attendees, Staff and Guests Present:

Jean Testa

#### Recording:

Kristopher Schwab

### ITEMS

#### 1 General Announcements and Next Meeting Date

**Review Type:** Full Committee Review  
**Action:** Approved  
**Effective Date:** June 16, 2025  
**Vote:** Total = 4; For = 4; Opposed = 0; Abstained = 0;

#### Discussion and Remarks:

Review and Approval of last meeting minutes (May 12, 2025) - Motion to approve: Cho, Second: Miller (4-0-0)

Next meeting date: Monday, July 14, 2025, 4pm

#### 2 New Studies

### 3 Revisions

### 4 Renewals

### 5 Annual Reports

#### 5.1 [2334764-1] Regulation of MMP-2, LTF, and LTA4 Hydrolase in Inflammation

**PI:** Michael Thompson, Ph.D.  
**Submission Type:** Continuing Review/Progress Report  
  
**Review Type:** Full Committee Review  
**Action:** Modifications Required  
**Effective Date:** June 16, 2025  
**Project Status:** Active  
**Project Expiration:** May 12, 2029  
**Next Report Due:** May 13, 2026

**Discussion and Remarks:**

Incorrect documents were submitted. Several items were requested for clarification including annual report, amendment form, and updated CITI training. A Modification Required letter was sent to investigator for more information.

### 6 Terminations

### 7 Adverse Events

### 8 Other Submissions

### 9 Other Business

- Schwab is contacting OIT to develop the approved meeting minute webpage to comply with NIH Guidelines for IBC transparency requiring all approved minutes to be immediately posted on/after June 1, 2025
- The committee acknowledges the registration of human osteological materials is now assigned to IRB with the incorporated language for biohazard risk after receiving administrative and OES approval.

The meeting adjourned on June 16, 2025 at 4:36 PM.