

Indiana State University School of Nursing  
Undergraduate LPN to BSN Track

Admission, Progression, Retention, Dismissal, and Graduation Policy Nursing  
Major – Students Entering with LPN/LVN Licensure

### Admission Criteria

Students will be considered for admission to the nursing major after meeting the following criteria:

1. Current, unencumbered LPN/LVN license in an approved state along with submission of a complete admission portfolio by the deadline.
2. Evidence of an approved national level criminal background check that has been performed within seven (7) months of the application deadline.
3. A minimum science grade point average of 2.75 on a 4.0 scale for required science courses: BIO 231/231L and 241/241L or ATTR 210/210L and PE 220/220L; BIO 274/274L; CHEM 100/100L or higher-level Chemistry course; PSY 101.
4. A grade of C or above earned in the following cognate courses: PSY 101; BIO 231/231L and 241/241L or ATTR 210/210L and PE 220/220L; BIO 274/274L; CHEM 100/100L or higher-level Chemistry course.
5. Students may not utilize the pass/fail grade option for any course in the nursing curriculum (cognate and nursing courses). Students may choose to take other university-required courses as pass/fail when that option is available.
6. Dismissal from any nursing program or failure of any two (2) nursing courses, whether taken at ISU or at another RN program, will result in ineligibility for admission to the major for a minimum of five (5) years.
7. Failure of any single cognate course in the nursing curriculum, whether taken at ISU or at another institution, for a second time will result in ineligibility for admission to the major for a minimum of five (5) years.
8. Failure of any three (3) different cognate courses in the nursing curriculum, whether taken at ISU or at another institution, will result in ineligibility for admission to the major for a minimum of five (5) years.
9. Failure of a science course and its laboratory in the same semester counts as one course failure. Failure of a science course in one semester and the lab in a different semester, whether taken at ISU or at another institution, counts as failure of the course for a second time and results in ineligibility for admission the major for five (5) years.

10. Any applicant who receives an offer of admission to the major but opts not to enroll for that admission cycle must reapply and meet any current criteria.
11. Admission is competitive. Meeting the minimum criteria for the application cycle does not guarantee admission.

## Progression, Retention, and Dismissal

1. Students must achieve a minimum grade of C in the following required cognate courses: English composition or communications course; EPSY 221 or PSY 266; AHS 240, MATH 241 or any college-level statistics course; and BIO 412 or ATTR 473.
2. A failed required cognate course may be repeated only one time. Failure of any required cognate course for a second time will result in **dismissal** from the program.
3. Failure of any three (3) courses designated as required cognate courses in the baccalaureate nursing curriculum will result in **dismissal** from the program.
4. Students must maintain a cumulative grade point average of at least 2.25 throughout their enrollment in the Baccalaureate Nursing Program.
5. Withdrawal from all courses in the nursing major during the first term after admission without School of Nursing approval will be considered a withdrawal from the program. A student may reapply for admission in any subsequent term.
6. Students may not utilize the pass/no pass grade option for any course in the nursing curriculum (cognate and nursing courses). Students may choose to take other university-required courses as pass/no pass when that option is available.
7. Students must achieve a minimum grade of C as well as satisfactory performance for the clinical component of each nursing course.
  - a. The theory component in a course must be completed with at least a C.
  - b. Clinical assignments must be completed with at least a C.
8. To receive a satisfactory clinical grade, all clinical requirements must be completed; these include, but are not limited to the following:
  - a. All clinical assignments and written evaluations from the student.
  - b. All clinical evaluation tools including student evaluation of clinical performance and completion of clinical objectives as documented by the preceptor at midterm and end of the semester or as deemed necessary by the course faculty.
9. Not following clinical rules and guidelines may result in a clinical failure and/or **dismissal** from the program.
10. Two clinical unsatisfactories in a course will result in failure of the course.
11. Students must maintain integrity, honesty, and patient safety during all nursing courses and learning environments. Any violation resulting in removal from a site or jeopardizing future placements will lead to a clinical failure and disciplinary action, up to and including **dismissal** from the nursing program. Any violation of the Professional Conduct and Student Expectations Policy (PCSEP) will lead to disciplinary action, including potential course failure and **dismissal** from the nursing program.

12. A failed nursing course may be repeated only one time. Failure of any nursing course for a second time will result in **dismissal** from the program.
13. Failure of any two (2) nursing courses within the baccalaureate curriculum will result in **dismissal** from the program.
14. Any student repeating a clinical nursing course must repeat both the theoretical and clinical components of the course.
15. Students must complete competency testing throughout the program of study.
16. Loss of access to third party vendor educational, instructional, or testing materials based on an academic integrity violation resulting in the inability to access materials by the vendor may result in the inability to continue progression and consequently result in **dismissal** from the program.
17. Any student who has been dismissed from the nursing program will not be considered for readmission for a period of five (5) years. If readmitted, the student will start the course of studies from the beginning.
18. Any student who has been dismissed from the University may be considered for readmission only in accordance with the University Readmission policy.
19. Liability insurance and licensure (also considered as compliance items) must be kept current throughout the entire semester when in the nursing program.
  - a. You must have an unencumbered license in the state in which clinical courses will be completed.
  - b. Any encumbrance must be immediately reported in writing to the program.
20. Students must maintain compliance with all pre-clinical requirements (i.e., current CPR certification, receipt of specified immunizations and annual Tb test, annual completion of bloodborne pathogen training, reporting of any criminal charges incurred since submission of the original criminal background check) **throughout each semester** of the program whether or not they are enrolled in a nursing course with a required clinical.
  - a. Students must be in compliance for the fall semester by August 1. Compliance items that expire at any time during the fall semester must be updated, and documentation must be submitted, before August 1.
  - b. Students must be in compliance for the spring semester by December 1. Compliance items that expire at any time during the spring semester must be updated, and documentation must be submitted, before December 1.
  - c. If approval is given to enroll in a summer nursing course, compliance items that expire at any time during the summer semester must be updated, and documentation must be submitted, before May 1.
21. Failure to meet the compliance criteria will result in exclusion from participation in clinicals, resulting in a clinical unsatisfactory and potential course failure.

22. Students who are not in compliance by the deadline may be administratively dropped from all nursing courses even if classes are not in session.
23. Enrollments in clinical nursing courses will be determined by the following:
  - a. Continuous progression in clinical courses is based on available clinical placement and
  - b. successful completion of required prerequisites.

## Graduation Requirements

The Board of Trustees of Indiana State University grants the degree of Bachelor of Science to those candidates who are recommended for the degree by the faculty after fulfilling all University requirements for graduation and having achieved the following:

1. Maintenance of a cumulative grade point average of 2.25 or above.
2. Passage of each nursing course and cognate course with a minimum grade of C.

The graduate is eligible to apply for the examination for licensure to practice as a registered nurse, National Council Licensure Examination (NCLEX-RN).

## Request for Re-entry to the Program

1. A student may request re-enrollment provided there is space in the semester in which they are seeking admission.
2. Any student who is re-entering must adhere to the University Readmission policy and be in good academic standing.
3. Any prior academic violation may impact re-entry.
4. Students will not be considered for re-entry,
  - a. less than 1 month prior to the start of summer or fall classes OR
  - b. less than 2 months prior to the start of Spring classes
5. Returning students will not be placed into a clinical course in their first semester due to clinical placement limitations.
6. The student may be required to start the course of studies from the beginning and/or demonstrate competency if progression in the major stops for two years or more.

## Request for Reinstatement

A student who has been **dismissed** from the nursing program for academic failure, or any other reason, may request a review for reinstatement. The written request for reinstatement should be addressed to the Associate Director of Students. If the **dismissal** was for academic

performance, a Plan of Improvement must be included with the request. Reinstatement will be based on the decision of the Student Affairs Committee.

Reinstatement is not guaranteed, and no student may be reinstated more than once. A reinstated student will be **dismissed** upon failure of any additional required course in the program of study. Students who are reinstated must adhere to the policies, guidelines, and curriculum of the nursing program and the recommendations of the Student Affairs Committee at the time of reinstatement. The date of reinstatement will be determined by the Associate Director of Academics in consultation with the Program Coordinator based on space availability.

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